VELS
INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)
(Deemed to be University Estd. u/s 3 of the UGC Act, 1956)
PALLAVARAM, THALAMBUR, PERIYAPALAYAM - CHENNAI

Centre for Internal Quality Assurance (CIQA)
Pallavaram, Chennai-600117

Date: 25.08.2026

Minutes of the 8th Meeting of the Centre for Internal Quality Assurance (CIQA) Committee held on 25.08.2026 at 11.00 am at the IQAC Room, Dr.MGR Block, VISTAS, Chennai-600117

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The 8th meeting of the VISTAS-Centre for Internal Quality Assurance (CIQA) Committee was held on 25.08.2026 Monday at 11.00 a.m. through physical mode under the Chairmanship of the Vice-Chancellor as per the Vice-Chancellor note approval dated 10.08.2026. The following members were present.

S.No	Name of the Members	Position
1	**Dr. M.Bhaskaran, Vice- Chancellor, VISTAS**	**Chairperson**
2	Dr. S. Arun, Dean, IQAC, VISTAS	Member
3	Dr.R.Priya Anand, Professor & Head, Department of MCA, VISTAS	Member
4	Dr. S.N.Sugumar, Professor, Department of Economics, VISTAS	Member
5	Dr. P. Jagadeesan, Professor & Head, Department of Commerce, VISTAS	Member
6	Dr. T.Senthamarai Professor& Head, Department of English, VISTAS	Member
7	Dr. R. Tamil Maran, Director, Centre for Internal Quality Assurance (CIQA), Tamil Nadu Open University, Chennai	External Member
8	Dr. S.Aravindhan, Former Director, Institute of Distance Education (IDE), University of Madras, Chennai.	External Member
9	Dr. M.Chandrasekaran, Registrar, VISTAS.	Member
10	Mr. B. Kalyankumar, Director, Finance, VISTAS.	Member
11	Dr. C.Shalini , Director, Centre for Internal Quality Assurance (CIQA), VISTAS.	Member Secretary

Dr. C.Shalini, Member Secretary-CIQA extended a warm welcome to the Chairperson and all Members of the Committee. She then invited Dr.M.Bhaskaran, Vice-Chancellor, VISTAS and Chairperson of the CIQA Committee, to deliver the opening remarks. The Vice-Chancellor welcomed the members and highlighted the activities carried out by the VISTAS Centre for Distance and Online Education (CDOE). Thereafter, the following Agenda Items were discussed in the meeting and the decisions taken thereof:

Agenda	Agenda Items and Resolutions
A8.1.	**Action Taken Report of 7th CIQA Meeting**
Resolution	The Member Secretary of CIQA presented the Action Taken Report (ATR) of the 7th CIQA meeting. The CIQA Committee Members have noted it and the ATR was reviewed and approved unanimously.
A8.2.	**To report the reconstitution of the Centre for Internal Quality Assurance Committee (IQAC).**
Resolution	The CIQA Committee was informed that the CIQA has been reconstituted with new Chairperson, in accordance with ODL and OL Regulation 2020.
A8.3.	**To brief the members on the Quality Assurance Mechanism for Curriculum and Teaching, Learning and Evaluation process of ODL and OL Programmes offered by CDOE**
Resolution	The Committee was apprised about the six ODL Programmes, four OL and three Diploma Programmes and Quality Assurance Mechanism for Curriculum and Teaching, Learning and Evaluation process that are offered by the VISTAS CDOE and the CIQA Committee Members have noted it.
A8.4.	**To submit the Total Enrolment of VISTAS ODL and OL Programmes for the Year 2025-2026**
Resolution	The total enrolment for 2025-26 stood at 559 reflecting an increase compared to the previous year. The CIQA Committee suggested to have new marketing strategies to increase the enrolment especially Online Programme.
A8.5.	**To consider the Approval of Programme Project Report (PPR) for the Certificate Programme in Yoga and the Certificate Programme Yoga Therapy under ODL and OL Mode to be introduced from the Academic Year-2026-27**

Resolution	The Committee was apprised about the Programme Project Report (PPR) for the Certificate Programme in Yoga and the Certificate Programme in Yoga Therapy under ODL and OL Mode to be introduced from the Academic Year-2026-27. The CIQA Committee Members have noted it and approved unanimously the PPR.
A8.6.	**To consider the Approval for the VISTAS CDOE Annual Report for the Year 2025-26.**
Resolution	The Committee was apprised about the VISTAS CDOE Annual Report for the Year 2025-26 and the CIQA Committee Members have unanimously approved the VISTAS CDOE Annual Report for the Year 2025-26.
A8.7.	**To consider and approve the Centre for Internal Quality Assurance (CIQA) Annual Report of Open and Distance Learning (ODL) Programmes for the Year 2025-26.**
Resolution	The Committee was apprised about the VISTAS CIQA Annual Report of Open and Distance Learning (ODL) Programmes for the Year 2025-26 and the CIQA Committee Members have unanimously approved the ODL CIQA Annual Report for the Year 2025-26.
A8.8.	**To consider and approve the Centre for Internal Quality Assurance (CIQA) Annual Report of Online Learning (OL) Programmes for the Year 2025-26.**
Resolution	The Committee was apprised about the VISTAS CIQA Annual Report of Online Learning (OL) Programmes for the Year 2025-26 and the CIQA Committee Members have unanimously approved the OL CIQA Annual Report for the Year 2025-26.
A8.9.	**To consider and approve the Academic Calendar of ODL and OL for Academic Year (AY) session starting from August 2026-27.**
Resolution	The draft Academic Calendar of ODL and OL Programmes for the Academic Year 2026-27 was presented. It consists of important academic events, term schedules, assignment due dates, PCP/Live class schedules, examination timelines and internal assessments. The Academic Calendar was approved, with a recommendation to upload it on the VISTAS CDOE Website.

Conclusion and Vote of Thanks

The CIQA Committee members appreciated the action taken by CIQA and all the Departments that are offering ODL and OL Programmes in enhancing academic quality.

The CIQA Meeting concluded with a vote of thanks by the Member Secretary-CIQA.

S.No	Name of the Members	Signature
1	Dr. M.Bhaskaran, Vice-Chancellor	
2	Dr. S. Arun, Dean	
3	Dr. Jayasree Krishnan, Director	-NA-
4	Dr.R.Priya Anand, Professor & Head	
5	Dr. S.N.Sugumar, Professor	
6	Dr. P. Jagadeesan, Professor & Head	
7	Dr. T.Senthamarai, Professor& Head	
8	Dr. R. Tamil Maran, Director, CIQA, Tamil Nadu Open University, Chennai	25/08/2026
9	Dr. S.Aravindhan, Former Director, Institute of Distance Education (IDE), University of Madras, Chennai.	25/8/26
10	Dr. M.Chandrasekaran, Registrar	
11	Mr. B. Kalyankumar, Director, Finance	25/8/26
12	Dr. C.Shalini , Director, CIQA	25/8/26

DIRECTOR - CIQA

Dr. C. Shalini, M.Com., M.Phil, SLST, Ph.D.,
Director
Centre For Internal Quality Assurance
CDOE, VISTAS
Pallavaram, Chennai - 600 117.

REGISTRAR

Registrar
Vels Institute of Science, Technology & Advanced Studies (VISTAS)
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VICE - CHANCELLOR

VICE-CHANCELLOR
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