VELS

INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)
(Deemed to be University Estd. u/s 3 of the UGC Act, 1956)
PALLAVARAM, THALAMBUR, PERIYAPALAYAM-CHENNAI
ACCREDITED BY NAAC WITH 'A++' GRADE

Vels Institute of Sciences, Technology &Advanced Studies (VISTAS)
Centre for Internal Quality Assurance (CIQA)
Pallavaram, Chennai-600117.

Minutes of the 7th Meeting of Centre for Internal Quality Assurance (CIQA)

The 7th Meeting of Centre for Internal Quality Assurance (CIQA), VISTAS was held on 24.12.2025, (11.00 a.m.) at Internal Quality Assurance Cell (IQAC) Hall, Dr.M.G.R Block, Vels Institute of Science, Technology & Advanced Studies (VISTAS), Pallavaram, Chennai-600117.

The following members attended the Meeting:

1	**Dr. T.Sasipraba,Vice-Chancellor, VISTAS**	**Chairperson**
2*	Dr. S. Arun, Dean, IQAC, VISTAS	Member
3	Dr. Jayasree Krishnan, Director, School of Management Studies VISTAS	Member
4	Dr.R.Priya Anand ,HOD, Department of MCA, VISTAS	Member
5	Dr. S.N.Sugumar, Professor , Department of Economics, VISTAS	Member
6	Dr. P. Jagadeesan, Professor & Head, Department of Commerce, VISTAS	Member
7	Dr. T.Senthamarai, Professor& Head, Department of English, VISTAS	Member
8	Dr. R. Tamil Maran ,Director, Centre for Internal Quality Assurance(CIQA), Tamil Nadu Open University, Chennai	External Expert
9	Dr. S.Aravindhan, Former Director, Institute of Distance Education (IDE), University of Madras, Chennai.	External Expert
10	Dr. M.Chandrasekaran, Registrar, VISTAS	Member
11*	Mr. B. Kalyankumar, Director, Finance, VISTAS	Member
12	Dr. C.Shalini, Director, Centre for Internal Quality Assurance (CIQA), VISTAS.	Member Secretary

*Sl.No 2&11 could not attend the meeting

The 7th CIQA Meeting started with a welcome and a brief introduction of the Members of CIQA by the Vice-Chancellor, VISTAS.

The objective of the 7th CIQA Meeting was briefed and the work completed so far in relation to the readiness of B.B.A Aviation Management, MCA and M.Sc. Data Science and Business Analytics through Online Mode was also briefed.

The Director-CDOE has presented the various Academic and Administrative activities that are carried out during the year 2024-25 at VISTAS CDOE to the CIQA.

After the Chairperson's remarks, the following Agenda were presented by the Director, CIQA.

Agenda for the Seventh CIQA Meeting

Agenda-1: Action taken for the Sixth Meeting of the Centre for Internal Quality Assurance (CIQA), held on 14-05-2025 was placed to the Members of CIQA and it was resolved to approve the action taken report of the Sixth Meeting of CIQA.

Agenda-2: The Approval for the commencement of Calendar Year Batch 2026 ODL and OL admission of students was placed to the Members of CIQA and it was resolved to approve the commencement of Calendar Year Batch 2026 for ODL and OL admission including Induction Meeting and PCP for ODL and Live session for OL.

Agenda-3: The Approval for preparation of Programme Project Report (PPR) for the following new Programmes to be introduced from the Calendar Year-2026 was placed to the Members of CIQA.

1. BBA/BBA(Hons)-Aviation Management-OL Mode
2. Diploma in Bharatanatyam- ODL Mode,
3. Diploma in Carnatic Music- ODL Mode
4. Diploma in Western Classical Music- ODL Mode
5. Certificate in Akshaya Lagna Paddhati(ALP) Astrology- ODL Mode

And it was resolved to approve the Programme Project Report (PPR) for BBA/BBA (Hons)-Aviation Management, Diploma in Bharatanatyam, Diploma in Carnatic Music, Diploma in Western Classical Music and Certificate in Akshaya Lagna Paddhati (ALP) Astrology.

Agenda-4: The Academic Year(2025-26) Admission details of 56 OL and 275 ODL students admitted at VISTAS-CDOE from August-2025 to October-2025 as per VISTAS Regulations-2024 was submitted for information and the Members have noted it.

Agenda-5: The details of Online Applications uploaded in UGC-DEB portal for the MCA, MSc Data Science and Business Analytics Programmes through OL Mode and MSc Yoga and MA Astrology Programmes through ODL Mode to be offered from the Calendar Year-2026 and also the Affidavit and Undertaking uploaded in UGC-DEB portal on 10.11.2025 was submitted for information and the Members have noted the same.

Agenda-6: The details of Approval obtained from UGC-DEB to offer BBA/BBA (Hons) and MBA through Online under Entitled category was submitted for information and the Members have noted it.

Agenda-7: The Academic Calendar for the proposed ODL and OL Programmes to be offered from Calendar Year-2026 was placed to the Members of CIQA.

And it was resolved to approve the Academic Calendar -2026 for the proposed ODL and OL Programmes

Agenda-8: The 2024-25 Annual Report of CDOE and 2024-25 Annual Report of CIQA submitted to UGC-DEB on 25-08-2025 was placed to the Members of CIQA and it was resolved to approve the VISTAS CDOE and CIQA Annual Report-2024-25.

The Seventh CIQA Meeting ended with the formal Vote of Thanks by the Director, OL of Vels Institute of Science, Technology and Advanced Studies, Pallavaram, Chennai.

1	**Dr. T.Sasipraba,Vice-Chancellor, VISTAS**	
2	Dr. S. Arun Dean, IQAC, VISTAS	Ab NA
3	Dr. Jayasree Krishnan, Director, School of Management Studies VISTAS	24/12/25
4	Dr.Priya Anand ,HOD, Department of MCA, VISTAS	24/12/25
5	Dr. S.N.Sugumar, Professor , Department of Economics, VISTAS	
6	Dr. P. Jagadeesan, Professor & Head, Department of Commerce, VISTAS	24/12/2025
7	Dr. T.Senthamarai, Professor& Head, Department of English, VISTAS	24/12/2025
8	Dr. R. Tamil Maran ,Director, Centre for Internal Quality Assurance(CIQA), Tamil Nadu Open University, Chennai	
9	Dr. S.Aravindhan, Former Director, Institute of Distance Education (IDE), University of Madras, Chennai.	
10	Dr. M.Chandrasekaran, Registrar, VISTAS	
11	Mr. B. Kalyankumar Director, Finance, VISTAS	Ab NA
12	Dr. C.Shalini, Director, Centre for Internal Quality Assurance (CIQA), VISTAS.	24/12/25

24/12/25

DIRECTOR-CIQA

Dr. C. Shalini, M.Com., M.Phil, SLST, Ph.D.
Director
Centre For Internal Quality Assurance
CDOE, VISTAS
Pallavaram, Chennai - 600 117.

REGISTRAR

Registrar
Vels Institute of Science, Technology & Advanced Studies (VISTAS)
Velan Nagar, P.V. Vaithiyalingam Road,
Pallavaram, Chennai - 600 117.

VICE-CHANCELLOR

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VELS INSTITUTE OF SCIENCE TECHNOLOGY & ADVANCED STUDIES (VISTAS)
PALLAVARAM, CHENNAI - 600 117.