



VELS



INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)
(Deemed to be University Estd. u/s 3 of the UGC Act, 1956)
PALLAVARAM, THALAMBUR, PERIYAPALAYAM - CHENNAI



Prospectus for Online Learning (OL) Programmes Calendar Year (CY)-2026



Centre for Distance and Online Education (CDOE)
Vels Institute of Science, Technology & Advanced Studies (VISTAS)
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PALLAVARAM, THALAMBUR, PERIYAPALAYAM-CHENNAI
ACCREDITED BY **NAAC** WITH 'A++' GRADE

Centre for Distance and Online Education (CDOE)

**Admission Prospectus for the
Online Learning (OL)
Programmes**

Calendar Year (CY)-2026

Cost of Application and Prospectus: Rs.200/-

VISTAS- VISION AND MISSION

VISION:

To make the Institute an **epitome of excellence** in higher education by effectively providing high quality education and rigorous training to students in multiple streams of choice with ample scope for all round development to make them excel in their profession for betterment of the society.

MISSION:

- Effectively **imparting knowledge** and inculcating innovative **thinking**.
- Facilitating **skill enhancement** through add-on courses and **hands-on training**.
- Doing original, socially relevant, **high quality research**.
- Facilitating appropriate co-curricular, extracurricular and extension activities.
- Instilling the spirit of **integrity, equity, professional ethics** and **social harmony**.

Vels Institute of Science, Technology & Advanced Studies (VISTAS)

About VISTAS

VISTAS deemed to be University was established under section 3 of the Act of 1956 of University Grants Commission, Government of India, New Delhi. VISTAS has originated from a Self-Financing Group of Institutions known as Vels Group of Institutions established in the year 1992. The deemed to be University is located at Pallavaram around 2 kilometer, south of Pallavaram Railway Station and nearly 4 kilometer away from Chennai Airport.

The Deemed University status was conferred on 04.06.2008 by the Ministry of Human Resource Development (MHRD), Government of India (GOI) through its Notification No. F.9 – 56/2004-U.3 and by the University Grants Commission (UGC) by its Notification No. F.6 - 4/2005 (CPP-I) dated 30th July 2008.

Dr. Ishari K.Ganesh is the Founder-Chancellor, Vels Institute of Science, Technology and Advanced Studies (VISTAS).

VISTAS has blossomed into a Multi-disciplinary Institute offering more than 64 Under-Graduate (UG) Programmes, 39 Post-Graduate(PG) Programmes, 30 Doctoral Programmes, 5-Open and Distance Learning (ODL) and 2-Online Programmes, besides 21 Diploma Programmes and 45 Value Added Courses through 18 Schools and 46 Departments.

VISTAS is included in the list of Deemed to be Universities under section of **12B of the UGC Act, 1956 on November 2021, Accredited with NAAC A++ in October 2024 and placed in Category-I HEI in September-2025.**

An Institute of Potential Excellence

VISTAS is the result of two decades of dedicated efforts to continuously enhance and create an environment of all round growth for the students, and provide them necessary exposure and opportunities to become Industry –Ready, at national and international level.

The VISTAS follows the semester pattern and Choice Based Credit System (CBCS) for all its Academic programmes both at the Under-Graduate and Post-Graduate levels. The system is expected to promote multi-point entry and flexibility to suit the needs of individual learners.

The Academic programmes offered by VISTAS are approved by University Grants Commission (UGC), Distance Education Bureau (DEB), All India Council for Technical Education (AICTE), Pharmacy Council of India (PCI), National Council for Teacher Education (NCTE), Bar Council of India (BCI) and Director General of Shipping (DGS).

VISTAS culture strongly support diversity and inclusion, it includes students and faculty from a wide variety of social, cultural and geographical backgrounds. This promotes flexibility, tolerance and adaptability, thus preparing the students to easily get accommodated in multinational environment and global workspaces.

A plush green state of the art campus of VISTAS is spread across 29 acres, fully equipped with technological infrastructure – Wi-Fi Internet, computing centers, labs and well-furnished classrooms.

Centre for Distance and Online Education (CDOE)

1.1. About CDOE

The CDOE was established in the year 2020 to provide quality Open and Distance Learning (ODL) and also Online Learning (OL). CDOE has been equipped with teaching staff, technical staff and non-teaching staff to provide good support services to the students. Online Learning (OL) of VISTAS-CDOE gives you the flexibility to acquire University degree without the need to visit the campus. VISTAS-CDOE involves the creation of an educational experience of qualitative value for the learner that is best suited to the needs outside the classroom.

The Academic Programmes offered by VISTAS are approved by University Grants Commission (UGC), Distance Education Bureau (DEB), All India Council for Technical Education (AICTE), Pharmacy Council of India (PCI), National Council for Teacher Education (NCTE), Bar Council of India (BCI) and Director General of Shipping (DGS).

1.2. About VISTAS OL

VISTAS Online Degree Programme focuses on an all-rounded individualized learning trajectory to enhance and diversify one's career growth pathways. Innovative and pedagogic practices provide experiential learning allowing fresher and working professionals anytime access and flexibility with personalized mentorship and interactivity. The Programme are offered jointly with Industry experts and well equipped faculty to expose students in addressing real-life applications.

These Online Programmes are designed to be completed entirely online, with no requirement for physical attendance at a campus or other location. They may include E-tutorial-content, pre-recorded lectures, online quizzes, and other interactive, self-explanatory materials, as well as opportunities for virtual interaction with instructors and other students. Online Programme at VISTAS is similar to other courses offered by the university in terms of their curriculum and academic requirements. Online courses may allow students to complete coursework at their own pace. VISTAS Online programmes are delivered through the internet, which may be accessible to students from all over the country and even the world and, students can now gain world-quality education in the comfort of their homes.

Vision:

- To foster innovation by integrating cutting-edge technology and methodologies into the educational process and to support lifelong learning and personal growth by providing accessible and flexible learning opportunities tailored to diverse needs and career aspirations.

Mission:

- To achieve the status of Centre of Excellence in Online Learning arena.
- To be flexible and accessible to a vast majority of aspiring learners.
- To make social elitism at affordable cost
- To be in the forefront in building human resources by fostering freedom, empowerment, creativity and innovations oriented towards career prospects and in enhancing Gross Enrollment Ratio (GER).
- To make learners accomplish a high degree of academic achievement and cherish their association with the VISTAS forever.

Learning Pedagogy -OL

1. **Quadrant-I is e-Tutorial;** which shall contain: Video and Audio Content.
2. **Quadrant-II is e-Content;** which shall contain; self-instructional material (digital Self Learning Material), e-Books, illustrations, case studies, presentations etc., and also contain Web Resources such as further references, Related Links, Open source Content on Internet, Video, Case Studies, books including e-books, research papers and journals, Anecdotal information, Historical development of the subject, Articles, etc.
3. **Quadrant-III is the Discussion forum** for raising of doubts and clarifying the same on real time basis by the Course Coordinator or his team
4. **Quadrant-IV is Assessment,** which shall contain; Problems and Solutions, which could be in the form of Multiple Choice Questions, Fill in the blanks, Matching Questions, Short Answer Questions, Long Answer Questions, Quizzes, Assignments and solutions, Discussion forum topics and setting up the FAQs, Clarifications on general misconceptions.

Interactive Learning Content: To enable learners grasp maximum learning through-out their course, every learning content is designed in a manner that creates interest in learners. Complete interactive learning content ensures to keep learners engaged throughout the virtual lectures and help them gain maximum insights throughout.

List of Academic Programmes on offer through OL Mode

The following Under Graduate (UG) and Post Graduate (PG) Programme are on offer for the Calendar Year 2026 starting from Febraury-2026 under UGC Entitled Category.

S.No	Programme Code	Name of Programme	Eligibility	Duration-Minimum	Age	Fees
1	BBA	Bachelor of Business Administration	Candidates who have passed in the 12 th Standard or its equivalent/12 th from NIOS, SIOS, RIOS or 3 Years Diploma from DOTE or 2 Years ITI(NCVT)	3 Years/ 4 Years	No Age limit	Rs.12,000 per semester
2	MBA	Master of Business Administration	Any Bachelor Degree from the recognized University/ Institutions or its equivalent	2 Years	No Age limit	Rs.26,000 per semester
3	MCA	Master of Computer Applications	Any Bachelor Degree (with one subject of Mathematics/Statistics studied either at +2 level or Degree level) from the recognized University / Institutions.	2 Years	No Age limit	Rs.30,000 per semester
4	MDSBA	M.Sc.-Data Science and Business Analytics	Any Bachelor Degree (with one subject of Mathematics/Statistics studied either at +2 level or Degree level) from the recognized University / Institutions.	2 Years	No Age limit	Rs.30,000 per semester

Note:

1. All the above four OL Programmes are offered in English Medium only.
2. The Maximum Duration for the BBA Programme is 6 /8 years and for the MBA,MCA and M.Sc.-Data Science and Business Analytics Programmes is 4 years.
3. In addition to the Programme fee, all the Students have to pay Rs.1000/- (i.e.Rs.500/- for Registration, Rs.200/- for Prospectus and Rs.300/- for postal charges) at the time of admission.

Admission Process

The VISTAS-CDOE has converted all its Admission operations and its process into online and therefore, the applications for admission into all the programmes will be accepted through online. Please refer VISTAS-CDOE website <https://www.vistascdoe.in/> for online admission. The VISTAS-CDOE has an admission unit at Dr. APJ Abdul Kalam Block, VISTAS-CDOE, Pallavaram to assist the applicants for the admission into OL Programmes.

The academic activities of the VISTAS-CDOE are carried out in two Admission Cycles, i.e., **Calendar Year** which commences from the month of January every year and **Academic Year** which commences from the month of July every year.

Submission of Application Form

1. Before submitting the Application, applicants are asked to read carefully and thoroughly the prospectus which is available in the VISTAS-CDOE website (www.vistascdoe.in). Students are advised to, check eligibility regarding age, educational qualification and experience for the programmes applied for, while applying through online.
2. Copies of the certificates, photograph, Aadhar card (Number) of the applicant and the signature of the applicant should be self-attested and uploaded.
3. Eligibility for the admission into OL Bachelor Degree is that the applicants should possess award of 10+2 from School Education / 10+2 years Industrial Training Institute (I.T.I) / or 10+3 years any Diploma Courses / Senior Secondary Certificate from National institute of Open Schooling (NIOS) or State Institute of Open Schooling (SIOS) or Rural Institute of Open Schooling (RIOS).
4. Only those applicants who have passed the qualifying examination under the 10+2+3 pattern or from the Colleges or under recognised University or higher education institute will be eligible for admission for MBA Degree.
5. If the copies of the Certificates enclosed are in a language other than Tamil or English, a true version of the Certificates in Tamil or English duly certified by a person authorised to attest the Certificates or self-attested must be enclosed.

DEB ID

UGC has introduced a transparent admission process for students willing to enroll in Open and Distance Learning (ODL)/Online Learning (OL). In this process, students who wish to join OL Programmes have to register on UGC DEB web portal “<https://deb.ugc.ac.in>” with his/her Academic Bank of Credit (ABC)-ID for generating a unique DEB-ID which will be mandatory (except international students) to enroll in OL Programmes in VISTAS.

An ABC ID can be created in DigiLocker using various methods, including the web portal, mobile app, and the simplest method, QR code scanning. Visit the DigiLocker Portal at “<https://www.digilocker.gov.in>”

Mode of Payment of Fee

For all the Programmes, the fees shall be paid to the VISTAS-CDOE through online. For online payment Account No: **923010045038449**, Account Name: **VISTAS- CDOE**, IFSC Code: **UTIB0000083**, Bank Name: **Axis Bank Ltd**, Branch: **Madipakkam, Chennai**.

However, Demand Draft (in exceptional case) will also be accepted towards the payment in the name of “VISTAS - CDOE” payable at “Chennai” for Admission fee, Registration fee,

Examination fee, Provisional Certificate and Convocation fee drawn from any Nationalized Banks.

Processing of Application Forms, Allotment of Enrollment Number and Issue of ID Cards

The Admission Section shall, after detailed examination of the online Application, allot the Enrollment Number and send the ID Cards to the students. The students shall quote the Enrollment Number in all their future correspondences with the VISTAS-CDOE. The VISTAS-CDOE will send the Student Identity Card to his/her address.

Issue of Duplicate Identity Card

In case of loss of Identity Card, the student shall apply to The Director, CDOE, VISTAS for the issuance of Duplicate Identity Card in the prescribed form given in link - <https://www.vistasonlineedu.in/download-forms/>, with a prescribed fee of Rs.150 paid vide using Debit Card / Demand Draft drawn in favour of “VISTAS, CDOE” payable at Chennai. In case of non-receipt of Identity Card, students may write to The Director, CDOE, VISTAS for getting Duplicate Identity Card. The Duplicate Identity Card in such cases will be issued free of cost.

Mode of Payment of Second semester Fee

A student after the completion of the first semester shall make the second semester fee only through online which is available in the VISTAS-CDOE website www.vistasonlineedu.in.

Refund of Fee

The Programme fee once paid shall not be refunded. However, if on scrutiny, the Applicant is found ineligible for admission to his/her Programme of choice, an amount of Rs.500 shall be deducted by the VISTAS-CDOE as processing fee and the balance amount of the fee paid to the VISTAS-CDOE shall be refunded to the Applicant.

Change of Address

If the student wish to register a change of address for communication, the same may be informed to the Director, CDOE, VISTAS, Pallavaram, Chennai-600117 in the prescribed form given in the link - [https:// www.vistasonlineedu.in /download-forms/](https://www.vistasonlineedu.in/download-forms/) with a prescribed fee of Rs.100/-paid vide using Debit Card/Demand Draft drawn in favour of “VISTAS-CDOE” payable at Chennai. Students shall make their own arrangements with the postal authorities for redirecting the communications, if any, addressed to them till the changes are effected in the VISTAS-CDOE master records.

Change of Programme

The student is permitted a one-time change of Programme in the first semester of study only, before the completion of the respective Calendar year / Academic year admission process. A student opting for a change in the Programme/Course should pay: The additional amount of Programme fee, if any, over and above the fee already paid for the original Programme. The student should write to the Director, CDOE, VISTAS in the prescribed form given in [https:// www.vistasonline.in /download-forms/](https://www.vistasonline.in/download-forms/) with a fee of Rs.1000 towards processing fee plus additional programme fee paid vide using Debit Card/Demand Draft drawn in favour of “VISTAS-CDOE” payable at Chennai. In case, the Programme fee already paid for the first opted Programme are more than that of the newly opted Programme, no refund of the difference in the amount shall be made to the student.

Change of Name

The student shall apply for Change of Name in the prescribed format given in the link -<https://www.vistasonlineedu.in/download-forms/>, along with the prescribed fee of Rs.100 vide using Debit Card/Demand Draft drawn in favour of “VISTAS-CDOE” payable at Chennai and the copy of the Gazette Notification.

Live in Counselling

The Live in Counselling sessions Programme will be organized during the weekends from Vels Institute Science, Technology and Advanced Studies (VISTAS)-Centre for Distance and Online Education (CDOE), Pallavaram, Chennai-600117.

A separate Live in Counselling Schedule will be prepared and posted to all students. 10 per cent of Credit hours will be allotted to Live in Counselling. Qualified Academic Counsellors will handle the Live in Counselling.

Examination System: Examination to the BBA, MBA, MCA and MSc-Data Science and Business Analytics Online Programmes is designed to maintain quality of standard. The Examinations for the BBA, MBA, MCA and MSc-Data Science and Business Analytics Online Programmes consists of Theory Courses and Project.

Assignments

The Scheme of Evaluation includes the Continuous Internal Assessment (CIA) through Assignments and it carries 30% weightage. Students are expected to submit one assignment for every two credit. The Assignment questions will be prepared and posted in the VISTAS-CDOE website.

Theory Examinations/End Semester Examinations (ESE)

The Theory Examinations shall be of three hours duration to each Course and conducted at the end of the semester. The candidates failing in any Course(s) will be permitted to reappear for each failed Course(s) in the subsequent examinations and it has 70% weightage.

The End Semester Examinations (ESE) will be conducted by VISTAS-CDOE every Year in the month of June and December for the First Semester and Second Semester respectively. All the Examinations will be conducted at the Centre for Distance and Online Education (CDOE), Pallavaram, Chennai-600117.

A separate instructions with examination form will be communicated to the students and the same will be posted in VISTAS-CDOE website also.

Passing Minimum for Assignment and Theory Examination

The Candidate shall be declared to have passed the examination, if the candidate secures not less than 28 marks in the End Semester Examination (ESE) in each theory paper and secures not less than 12 marks in the Continuous Internal Assessment (CIA) and overall aggregated marks of 40 in both external and internal taken together for BBA Programme and not less than 35 marks in the End Semester Examination (ESE) in each theory paper and secures not less than 15 marks in the Continuous Internal Assessment (CIA) and overall aggregated marks of 50 in both external and internal taken together for MBA, MCA and MSc-Data Science and Business Analytics Programmes.

Programme	Continuous Internal Assessment (CIA)		End Semester Examination (ESE)		Overall Aggregated Marks	
	Minimum Pass Mark	Maximum Mark	Minimum Pass Mark	Maximum Mark	Minimum Pass Mark	Maximum Mark
BBA	12	30	28	70	40	100
MBA	15	30	35	70	50	100
MCA	15	30	35	70	50	100
M.Sc.-Data Science and Business Analytics	15	30	35	70	50	100

Note: In case, if a student failed to secure 40 per cent of aggregate marks in the BBA, 50 per cent of aggregate marks in the MBA, MCA and MSc-Data Science and Business Analytics, he/she may have to re-appear in End Semester Examination or re-do the assignments for securing passing minimum as the case may be.

Delivery of Programme

BBA and MBA, MCA and MSc-Data Science and Business Analytics Programme will be offered through VISTAS-CDOE. The Assistant Professors/Associate Professors/ Professors of relevant faculty employed in VISTAS and other HEIs faculties are eligible and available to handle the Academic Counselling in VISTAS-CDOE for BBA and MBA, MCA and MSc-Data Science and Business Analytics Programmes.

Policy of Programme Delivery

The Academic Calendar for the Programme will be available for the learners to track down the chronological events/ happenings. The Academic Counselling schedule will be uploaded in the VISTAS website and the same will also be intimated to the students through SMS/e-mail.

Cancellation of Admission

Admission is liable to be cancelled at any stage on the following grounds.

- A candidate admitted to a programme provisionally without verifying and ascertaining his / her eligibility for admission and found ineligible later through scrutiny of the filled in admission form.
- Suppression of facts, furnishing incomplete, wrong, or false information in filled-in admission form.
- Misconduct, Indiscipline and Violation of VISTAS-CDOE Norms, Rules & Regulations.

Refund

If found ineligible later, admission will be cancelled and claim for refund of such fees will be considered by the VISTAS-CDOE after deduction of service charges, as applicable from time to time as per prevailing norms of the VISTAS-CDOE.

Programme Details

I. Undergraduate Degree (UG)

Introduction: The National Education Policy (NEP) 2020, the UGC has formulated a new student-centric “**Curriculum and Credit Framework for Undergraduate Programmes (CCFUP)**” incorporating a flexible choice-based credit system, multidisciplinary approach, and multiple entry and exit options.

The minimum Credit requirements for undergraduate programmes of the VISTAS may be as follows:

- Three-Year Undergraduate Degree with single major: **132 Credits**
- Four-year Undergraduate Degree with Honours/Research: **176 Credits**

The award of degrees will be on fulfillment of the programme requirements and outcomes specified by each programme including the minimum credits specified. Degrees shall not be awarded merely for meeting the minimum credits but based on the successful completion of programme requirements. For example, if a programme requires minimum prescribed 132 credits and students have earned only 120 credits, they will not be eligible for the award of their undergraduate degree. Similarly, if the student has earned the minimum 132 credits prescribed by a programme, but has not fulfilled any other non-credit requirements, the students will not be eligible for award of the degree.

Students can exit the Undergraduate degree Programme early with Certificate or Diploma on fulfilling the following requirements.

- Students can exit a programme after the first year with an Undergraduate Certificate, provided the programme requirements of the first year are completed including a 4 credit vocational course. The requirements of a 4 credit vocational course may be fulfilled through an internship of two months.
 - Students can exit a programme after the second year with an Undergraduate Diploma, provided the programme requirements of first year are completed including a 4 credit vocational course. The requirements of a 4 credit vocational course may be fulfilled through an internship of two months.
- a. The maximum duration to complete any of the UG Certificate, UG Diploma, UG Degree programmes would be eight years from the date of first enrolment to the programme.
 - b. Students who have exited a programme are eligible to re-enroll to a programme provided they fulfil the requirements of the entry level at the time of re-entry. Re-enrolment will be through a fresh admission process.
 - c. In case of Minor Courses, a programme may specify a particular minor course stream or offer elective minor course streams.
 - d. Students who have secured 75% marks and above in the first six semesters of a programme having Honours with Research option, are eligible to pursue the Honours with Research stream in the fourth year in regular mode. As Ph.D. is prohibited in OL mode, 4-year bachelor’s degree (honours with research) **shall not be permitted to be offered in OL mode.**

(4).Duration of the Programme

- (i) The duration of the UG programme is 4 years or 8 semesters.
- (ii) Students who desire to undergo a 3-year UG Programme will be allowed to exit after completion of the 3rd year.

(5).Structure of the Undergraduate Programme

The UG programme will consist of the following categories of courses and the minimum credit requirements for 3-year UG and 4-year UG (Honours) or UG (Honours with Research) programmes are given below:

DSC	Disciplinary Specific Core
AECC	Ability Enhancement Compulsory Courses
DSE	Disciplinary Specific Elective
IDC	Interdisciplinary / Minor Courses
MDC	Multidisciplinary Courses
MDE	Multidisciplinary Elective
VAC	Value Added Courses
SEC	Skill Enhancement Courses
SI	Summer Internship
RP	Research Project

(1).Bachelor of Business Administration-BBA/BBA(Hons) - OL Mode Semester Pattern

**Approved by All India Council for Technical Education (AICTE),
New Delhi for OL Mode**

Introduction

The BBA/BBA(Hons) Programme is one of the core and popular Bachelor's Degrees. It is a course that covers the Principles of Management, as well as its theories and applications. Human Resource Management, Marketing Management, Financial Services, E- Business, Financial Management and Management Accounting are covered under this course. Students pursuing this Programme will have a great career in Banking, Finance and other major industries. BBA/BBA(Hons) Programme is one of the most popular Bachelor Degree at UG level. This Degree Programme deals the management of a business, company or organization. The students are taught skills and in-depth knowledge of the business world, and all the intricate aspects of running a business. This is one of the best professional degree among that's popular with 12th pass students.

Programme Educational Objectives (PEO)

- PEO1: To contribute effectively in the business world, demonstrating competence in their chosen field and the ability to adapt to changing business environments.
- PEO2: To demonstrate a comprehensive understanding of key concepts, theories, and principles in various business disciplines such as accounting, finance, marketing, management, and operations

Programme Outcomes (POs)

The BBA curriculum has been mapped to these outcomes, which are regularly assessed to identify levels of student achievement and areas of improvement. Students who are Graduates of the Business Administration degree programme will be able to:

- PO1: To exhibit factual and theoretical knowledge of management in general and business in particular. .
- PO2: To critically evaluate and analyze Indian and global business environments in different contexts.
- PO3: To recognize their role as a manager, entrepreneur and a leader in a business management
- PO4: To be an effective communicator to present opinions, ideas based on critical thinking, analysis and logical reasoning.
- PO5: To conduct and demonstrate professional and ethical behaviour.
- PO6: To exhibit factual and theoretical knowledge of management in general and business in particular to critically evaluate and analyse Indian and global business environments with ability to apply learning in different contexts.
- PO7: To nurture an ability to articulate a business environment with clarity and mindfulness.
- PO8: To exhibit the ability to own roles and responsibilities with commitment, as members of multi-cultural teams and communities in cross-cultural contexts and diversity management.
- PO9: To be an effective and emotionally intelligent leader and a decision maker who has an acumen to influence and motivate teams.

Programme Specific Outcomes (PSOs)

- PSO1: To be equipped with the knowledge and skills to identify business opportunities, develop business plans, and understand the entrepreneurial process. They should be able to demonstrate creativity, initiative, and innovation in solving business challenges.
- PSO2: To have a broad understanding of global business environments, including cultural diversity, international markets, and global economic trends. They should be able to analyze global business issues and develop strategies for conducting business across borders.
- PSO3: To possess strong financial literacy and be able to analyze financial statements, manage budgets, and make financial decisions that align with organizational goals. They should understand the principles of financial management, including risk assessment and capital budgeting
- PSO4: To demonstrate effective leadership skills and be able to manage teams to achieve organizational objectives. They should understand motivational techniques, conflict resolution strategies, and the dynamics of team collaboration in achieving business goals.

BBA/BBA(Hons) Programme of Study and Scheme of Assessment

BBA Credits to be earned: 132/BBA (Hons) Credits to be earned: 176

Component	Semester						3 Years Total Credits	Semester		4 Years Total Credits
	I	II	III	IV	V	VI		VII	VIII	
DSC	12	12	12	8	12	8	64	4	-	68
AECC & Languages	4	4	4	7	-	-	19	-	-	19
DSE / IDC / Minor	-	-	3	4	4	11	22	12	16	50
MDC	2	3	-	-	-	-	5	-	-	5
MDE	-	-	2	-	-	-	2	-	-	2
VAC	2	1	-	1	2	-	6	-	-	6
SEC	2	2	2	1	3	2	12	-	-	12
SI	-	-	1	-	1	-	2	-	-	2
RP	-	-	-	-	-	-	-	6	6	12
Total Credits	22	22	24	21	22	21	132	22	22	176

BBA/BBA(Hons) Programme Structure (OL -Mode)- General Regulations 2024

BBA Minimum Credits to be earned: 132 / BBA (Hons) Minimum Credits to be earned: 176

First Semester

Course Code	Course Title	Course Type	No.of Credits	Marks Distributions		
				CIA*	ESE*	Total
OTAML-111/ OHNDL-111/ OENGL-110	Tamil-I/Hindi-I/English-V	Language	2	30	70	100
OENGL-111	English-I	Language	2	30	70	100
OBBAC-111	Principles and Practices of Management	Core-1	4	30	70	100
OBBAC-121	Financial Accounting	Core-2	4	30	70	100
OBBAC-131	Business Statistics and Logic	Core-3	4	30	70	100
OBBAM-141	Media Literacy and Critical Thinking	MDC-1	2	30	70	100
OCNSV-111	Communication Skills	VAC-1	2	30	70	100
OSFTS-111	Soft Skills-I	SEC-1	2	30	70	100
First Semester Total Credits			22			

Second Semester

Course Code	Course Title	Course Type	No.of Credits	Marks Distributions		
				CIA	ESE	Total
OTAML-211/ OHNDL-211/ OENGL-210	Tamil-II/ Hindi-II/English-VI	Language	2	30	70	100
OENGL-211	English-II	Language	2	30	70	100
OBBAC-211	Human Behaviour and Organization	Core-4	4	30	70	100
OBBAC-221	Marketing Management	Core-5	4	30	70	100
OBBAC-231	Business Economics	Core-6	4	30	70	100
OBBAM-241	Indian System of Health and Wellness	MDC-2	3	30	70	100
OUHNV-211	Universal Human Values	VAC-2	1	30	70	100
OSFTS-211	Soft Skills-II	SEC-2	2	30	70	100
Second Semester Total Credits			22			

Third Semester

Course Code	Course Title	Course Type	No.of Credits	Marks Distributions		
				CIA	ESE	Total
OTAML-311/ OHNDL-311/ OENGL-310	Tamil-III/ Hindi –III/English-VII	Language	2	30	70	100
OENGL-311	English-III	Language	2	30	70	100
OBBAC-311	Cost and Management Accounting	Core-7	4	30	70	100
OBBAC-321	Legal and Ethical Issues in Business	Core-8	4	30	70	100
OBBAC-331	Human Resource Management	Core-9	4	30	70	100
OBBAM-341	Indian Knowledge System	MDE-1	2	30	70	100
OBBAD-351	Investment Analysis and Portfolio Management	DSE-1	3	30	70	100
OSFTS-311	Soft Skills-III	SEC-3	2	30	70	100
OITNS-311	Internship-I	SI-1	1	30	70	100
Third Semester Total Credits			24			

Fourth Semester

Course Code	Course Title	Course Type	No.of Credits	Marks Distributions		
				CIA	ESE	Total
OTAML-411/ OHNDL-411/ OENGL-410	Tamil-IV/ Hindi –IV/English-VIII	Language	2	30	70	100
OENGL-411	English-IV	Language	2	30	70	100
OEVSA-411	Environmental Studies and Sustainability	AEC-I	3	30	70	100
OBBAC-411	Financial Management	Core-10	4	30	70	100
OBBAC-421	Business Environment and Public Policy	Core-11	4	30	70	100
OBBAD-431	Social Media Marketing	DSE-2	4	30	70	100
OIOES-411	Industry Oriented Employability Skills	SEC-4	1	30	70	100
OYENV-411	Yoga Education	VAC-3	1	30	70	100
Fourth Semester Total Credits			21			

Fifth Semester

Course Code	Course Title	Course Type	No.of Credits	Marks Distributions		
				CIA	ESE	Total
OBBAC-511	Business Research Methodology	Core-12	4	30	70	100
OBBAC-521	Strategic Management	Core-13	4	30	70	100
OBBAC-531	Business Taxation	Core-14	4	30	70	100
OBBAD-541	Industrial Relations	DSE-3	4	30	70	100
OBBAS-551	Entrepreneurial Development	SEC-5	2	30	70	100
OBBAV-561	Disaster Management	VAC-4	2	30	70	100
OITNS-511	Internship- II	SI-2	1	30	70	100
OSETG-511	Skill Enhancement Training	SEC-6	1	30	70	100
Fifth Semester Total Credits			22			

Sixth Semester

Course Code	Course Title	Course Type	No.of Credits	Marks Distributions		
				CIA	SEE	Total
OBBAC-611	Digital Marketing	Core-15	4	30	70	100
OBBAC-621	Project Management	Core-16	4	30	70	100
OBBAD-631	Banking and Insurance	DSE-4	4	30	70	100
OBBAD-641	Total Quality Management	DSE-5	4	30	70	100
OBBAD-651	Financial Auditing	DSE-6	3	30	70	100
OBBAS-661	Mini Project	SEC-7	2	30	70	100
Sixth Semester Total Credits			21			

Seventh Semester

Course Code	Course Title	Course Type	No.of Credits	Marks Distributions		
				CIA	ESE	Total
OBBAC-711	Entrepreneurial Leadership	Core-17	4	30	70	100
OBBAD-721	International Business	DSE-7	4	30	70	100
OBBAD-731	International Standard Organizational Auditing	DSE-8	4	30	70	100
OBBAD-741	Research Methodology	DSE-9	4	30	70	100
OBBAR-711	Research Project-I	RP-1	6	30	70	100
Seventh Semester Total Credits			22			

Eighth Semester

Course Code	Course Title	Course Type	No.of Credits	Marks Distributions		
				CIA	ESE	Total
OBBAD-811	Marketing of Services	DSE-10	4	30	70	100
OBBAD-821	Business Communication	DSE-11	4	30	70	100
OLBEC-831	Corporate Governance	DSE-12	4	30	70	100
OBBAD-841	Production Management	DSE-5	4	30	70	100
OBBAR-811	Research Project- II	RP-2	6	30	70	100
Eighth Semester Total Credits			22			
Total Credits for 3 Year Degree			132			
Total Credits for 4 Year Degree			176			

*CIA-Continuous Internal Assessment / *ESE-End Semester Examination

(2).Master of Business Administration (MBA) - OL Mode-Semester Pattern

**Approved by All India Council for Technical Education (AICTE),
New Delhi for OL Mode**

Introduction

The main objective of an MBA degree Programme is to develop the critical thinking, analytical ability for decision making.

A resume with MBA degree will give confidence and improve negotiation skills with good communication and design thinking with rational judgement. Obtaining MBA degree substantially boosts the career and employment prospects. This also kindles the entrepreneurial skill of an individual.

The Online (OL) Programme in VISTAS has earned the brand name in the educational sector of India, with NAAC and NBA accreditations as a feather to their cap. The University and Department is taking all these credits to online education and open learning as more beneficiaries can enjoy the fruit of this Programme.

Mission

- To provide an accessible and inclusive learning environment for diverse group of students and other stakeholders to learn by synergizing education, research, innovation and outreach efforts.
- To foster self-discipline, strong values, ethics and sense of duty among the students to make them good citizens, leaders, professionals & entrepreneurs.
- To create the future business leaders through innovative and analytical ability & decision-making capability and integration of technology in education.
- To provide exposure to global business standards by design thinking, rational judgement and competencies necessary to manage global and multinational ventures.

Programme Educational Objectives (PEOs)

Master of Business Administration Programme has the following PEOs which are required for the students to develop their knowledge and skills to meet future business needs.

- PEO1: To provide exceptional quality education that prepares the students to meet global standards and competitive environment.
- PEO2: To inculcate team spirit and develop leadership capabilities among students, empowering them to emerge as business leaders and contribute to organizational development.
- PEO3: To impart ethical and moral values so as to inculcate the significance of Environmental, Social and Governance practices among students to create better citizens and society.
- PEO4: To equip the students with technology proficiency, nurture entrepreneurial skills to think strategically by encouraging them to become professionals.
- PEO5: To motivate students to participate in community development initiatives and participate Industry research projects.

Programme Outcomes (POs)

Master of Business Administration programme has the following POs which help students to focus on specific areas, do assessments well and learn more life learning principles.

- PO1: Apply knowledge of management theories and practices to solve business problems.
- PO2: Foster Analytical and critical thinking abilities for data-based decision making.
- PO3: Ability to develop Value based Leadership ability.
- PO4: Ability to understand, analyze and communicate global, economic, legal, and ethical aspects of Business
- PO5: Ability to lead themselves and others in the achievement of organizational goals, contributing effectively to a team environment.

Programme Specific Outcomes (PSOs)

Master of Business Administration programme has the following PSOs which are expected for the students to develop by doing multidisciplinary and parallel approach to increase the knowledge of the learners.

- PSO1: Develop aptitude for creativity, innovation and entrepreneurship
- PSO2: Adapt life-long learning and professional development to enrich competencies so as to match global opportunities & challenges
- PSO3: Conduct systematic inquiry in current issues like diversity, equity sustainability in business and management.

School of Management Studies -MBA-General Regulations-2024

MBA Online (OL) Programme Structure (Total Credits: 102)

MBA General (with specialization in Human Resource/Marketing/Finance)

*CIA-Continuous Internal Assessment / *ESE-End Semester Examination

Semester-I

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA*	ESE*	
OCMBA-111	Management Concepts and Organizational Behaviour	Core Subject-1	4	30	70	100
OCMBA-112	Business Data Analysis for Management Science	Core Subject-2	4	30	70	100
OCMBA-113	Managerial Economics	Core Subject-3	4	30	70	100
OCMBA-114	Financial Reporting, Statements and Analysis	Core Subject-4	4	30	70	100
OCMBA-115	Legal Aspects of Business	Core Subject-5	4	30	70	100
OCMBA-116	Fundamentals of Business Analytics	Core Subject-6	4	30	70	100
OCMBA-117	Practical-Professional Upskilling	Core Subject-7	2	30	70	100
OCMBA-118	Practical-MOOCs	Core Subject-8	1	30	70	100
Total			27			

Semester-II

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA	ESE	
OCMBA-211	Marketing Management	Core Subject-9	4	30	70	100
OCMBA-212	Financial Management	Core Subject-10	4	30	70	100
OCMBA-213	Human Resources Management	Core Subject-11	4	30	70	100
OCMBA-214	Operations Management	Core Subject-12	4	30	70	100
OCMBA-215	Business Research Methods	Core Subject-13	4	30	70	100
OCMBA-216	Corporate Social Responsibility and Sustainability	Core Subject-14	4	30	70	100
OCMBA-217	Practical-Data Analysis for Business Decisions - I	Core Subject-15	2	30	70	100
OCMBA-218	Practical-Entrepreneurship Lab	Core Subject-16	1	30	70	100
Total			27			

Semester-III

Code	Course	Course Component	Credits	Maximum Marks		Total
				CIA	ESE	
OCMBA-311	Strategic Management	Core Subject-17	4	30	70	100
OCMBA-312	International Business	Core Subject-18	4	30	70	100
OHMBA-313/ OMMBA-313/ OFMBA-313	Elective-I	Elective Subject-1	3	30	70	100
OHMBA-314/ OMMBA-314/ OFMBA-314	Elective-II	Elective Subject-2	3	30	70	100
OHMBA-315/ OMMBA-315/ OFMBA-315	Elective-III	Elective Subject-3	3	30	70	100
OHMBA-316/ OMMBA-316/ OFMBA-316	Elective-IV	Elective Subject-4	3	30	70	100
OHMBA-317/ OMMBA-317/ OFMBA-317	Elective-V	Elective Subject-5	3	30	70	100
OHMBA-318/ OMMBA-318/ OFMBA-318	Elective-VI	Elective Subject-6	3	30	70	100
OCMBA-319	Practical-Data Analysis for Business Decisions-II	Core Subject-19	2	30	70	100
OCMBA-320	Practical-Internship	Core Subject-20	4	30	70	100
Total			32			

Semester-IV

Code	Course	Course Component	Credits	Maximum Marks		Total
				CIA	ESE	
OCMBA-411	Project	Core Subject-21	10	100	200	300
OOMBA-412	Social Entrepreneurship	Optional Subject-1	3	30	70	100
OOMBA-413	Universal Human Values	Optional Subject-2	3	30	70	100
Total			16			

Electives: Choose any One Specialization

Human Resource	Marketing	Finance
1. OHMBA-313:Strategic Human Resource Management	1. OMMBA-313: Consumer Behaviour	1. OFMBA-313: Investment Analysis and Portfolio Management
2. OHMBA-314:Cross Cultural Management	2. OMMBA-314: Retail Management	2. OFMBA-314: Business Valuation
3. OHMBA-315:Counselling Skills for HR Managers	3. OMMBA-315: Digital and Social Media Marketing	3. OFMBA-315: Financial Markets and Services
4. OHMBA-316:Organizational Psychology	4. OMMBA-316: Product and Brand Management	4. OFMBA-316: Financial Derivatives
5. OHMBA-317: Manpower Planning	5. OMMBA-317:B2B Marketing	5. OFMBA-317: International Finance
6. OHMBA-318: Team Dynamics at Work	6. OMMBA-318: International Marketing	6. OFMBA-318: Mergers, Acquisitions and Corporate Restructuring

Total Credits=102(Twenty One Core Subjects-78 Credits + Six Elective Subject-18 Credits+ Two Optional Subjects-6 Credits)

(3).Master of Computer Applications (MCA) - OL Mode-Semester Pattern

**Approved by All India Council for Technical Education (AICTE),
New Delhi for OL Mode**

The main objective of an MCA Degree Programme is to develop the critical thinking, analytical ability for decision making.

A resume with MCA degree will give confidence and improve negotiation skills with good communication and design thinking with rational judgement. Obtaining MCA degree substantially boosts the career and employment prospects.

This also kindles the entrepreneurial skill of an individual. The Online (OL) Programme in VISTAS has earned the brand name in the educational sector of India, with NAAC and NBA accreditations as a feather to their cap. The University and Department is taking all these credits to online education and open learning as more beneficiaries can enjoy the fruit of this Programme.

Programme Educational Outcomes (PEOs)

- **PEO1:** To learn the formal and real time applications using the computer programming and the design principle.
- **PEO2:** To experience their software skills with their creative design, develop team culture and to have effective communication in their work.
- **PEO3:** To empower and inculcate entrepreneurship and managerial skills among the Students in finding innovative solutions to real-world problems in collaboration with industry and professional societies.
- **PEO4:** To Students exhibit effective work ethics and be able to adapt to the challenges of a dynamic job environment and publish their research finding in indexed conferences and Journals

Programme Outcomes (POs)

- **PO1: Computational Knowledge:** Apply knowledge of computing fundamentals, computing specialization, mathematics – Operation Research and domain knowledge appropriate for the computing specialization to the abstraction and conceptualization of computing models from defined problems and requirements.
- **PO2: Problem Analysis:** Identify, formulate, research literature, and solve complex computing problems reaching Substantiated conclusions using fundamental principles of mathematics, Statistical Analysis, computing sciences, and relevant domain disciplines.
- **PO3: Design /Development of Solutions:** Design and evaluate solutions for complex computing problems, and design and evaluate systems, components, or processes that meet specified needs with appropriate consideration for public health and safety, cultural, societal, and environmental considerations.
- **PO4: Conduct Investigations of Complex Computing Problems:** Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.
- **PO5: Modern Tool Usage:** Create, select, adapt and apply appropriate techniques, resources, and modern computing tools like Tally to complex computing activities, with an understanding of the limitations.
- **PO6: Professional Ethics:** Understand and commit to professional ethics and cyber regulations, responsibilities, and norms of professional computing practice.
- **PO7: Life-long Learning:** Recognize the need, and have the ability, to engage in independent learning for continual Development as a computing professional.
- **PO8: Project management and finance:** Demonstrate knowledge and understanding of the computing and management Principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.
- **PO9: Communication Efficacy:** Communicate effectively with the computing community, and with society at large, about complex computing activities by being able to comprehend and write effective reports, design documentation, make effective presentations, and give and understand clear instructions.
- **PO10: Societal and Environmental Concern:** Understand and assess societal, environmental, health, safety, legal, and cultural issues within local and global contexts, and the consequential responsibilities relevant to professional computing practice.

Programme Specific Outcomes (PSO)

- **PSO1:** Be well versed in the various software and logical skills like Java Programming, Python Programming, Database concepts etc.
- **PSO2:** Be competent in the fundamentals of software and hardware concepts and the emerging technologies in networks, recent trends in computer science field.

School of Computing Sciences -MCA-General Regulations-2025

MCA Online (OL) Programme Structure (Total Credits: 90)

Semester-I

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA *	ESE*	
OCMCA-111	Mathematical Foundations of Computer Science	CC	4	30	70	100
OCMCA-112	Problem Solving Techniques through C Programing	CC	4	30	70	100
OCMCA-113	Operating System with Unix Architecture & Programming	CC	3	30	70	100
OCMCA-114	Software Engineering Methodology	CC	3	30	70	100
OCMCA-115	Advanced Database Systems	CC	3	30	70	100
OCMCA-116	Data Communication and Computer Networks	CC	3	30	70	100
OSEMC-111	Communication Skill and Personality Development Lab	SEC	2	30	70	100
OPMCA-111	C & Data Structures Laboratory	CC LAB	2	30	70	100
OPMCA-112	RDBMS Laboratory	CC LAB	2	30	70	100
Total			26			

Semester-II

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA *	ESE*	
OCMCA-221	Object Oriented Programming using JAVA	CC	4	30	70	100
OCMCA-222	Emerging Technologies in Data Processing	CC	4	30	70	100
OCMCA-223	Artificial Intelligence & Machine Learning	CC	3	30	70	100
ODMCA-224	Statistics and Operations Research Techniques	CC	3	30	70	100
ODMCA-221	E-Learning Techniques	DSE-1	3	30	70	100
OOMCA-221	Environmental Sustainability	OE	2	30	70	100
OIMCA-221	Internship/In plant Training	CC	1	30	70	100
OPMCA-221	Java Programming Lab	CC LAB	2	30	70	100
OPMCA-222	Statistics & Data Science Lab	CC LAB	2	30	70	100
OPMCA-223	AI & ML Lab	CC LAB	2	30	70	100
Total			26			

Semester-III

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA*	ESE*	
OCMCA-331	Enterprise Computing	CC	4	30	70	100
OCMCA-332	Full Stack Development	CC	4	30	70	100
OCMCA-333	Financial Accounting	CC	3	30	70	100
ODMCA-331	Ethical Hacking & Cyber Security	DSE-II	3	30	70	100
ODMCA-332	Software Project Management and Quality Assurance	DSE-III	3	30	70	100
OSEMC-331	Design Thinking and Innovation Skills	SEC	2	30	70	100
OSEMC-332	Emotional Intelligence	SEC	1	30	70	100
OPMCA-331	Enterprise Application Development Laboratory	CC LAB	2	30	70	100
OPMCA-332	Full Stack Development Laboratory	CC LAB	2	30	70	100
OPMCA-333	Mobile App and IoT Laboratory	CC LAB	2	30	70	100
Total			26			

Semester-IV

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA*	ESE*	
OCMCA-441	Advanced Computing Technologies	CC	4	30	70	100
OPMCA-441	Advanced Computing Technologies Lab	CC	2	30	70	100
ORMCA-441	Main Project	CC	6	30	70	100
Total			12			

*CIA-Continuous Internal Assessment / *ESE-End Semester Examination

CC-Course Course/ DSE-Discipline Specific Elective/ SEC-Skill Enhancement Course/

OE-Open Electives: Total Credits=90 (Twenty Five Core Subjects-74 Credits + Seven Elective Subject-16 Credits)

(4).M.Sc. Data Science and Business Analytics- OL Mode

The main objective of an M.Sc Data Science and Business Analytics Programme is to develop the critical thinking, analytical ability for decision making. A resume with M.Sc Data Science and Business Analytics degree will give confidence and improve negotiation skills with good communication and design thinking with rational judgement. Obtaining M.Sc Data Science and Business Analytics degree substantially boosts the career and employment prospects. This also kindles the entrepreneurial skill of an individual. The Online Learning (OL) Programme in VISTAS has earned the brand name in the educational sector of India, with NAAC and NBA accreditations as a feather to their cap. The University and Department is taking all these credits to Online Education as more beneficiaries can enjoy the fruit of this Programme.

Programme Educational Objectives (PEOs)

- **PEO1:** Graduates are prepared to be employed in IT industries by providing expected Domain Knowledge.
- **PEO2:** Graduates are provided with practical training, hands-on and project experience to meet the industrial needs.

- **PEO3:** Graduates are motivated in career and entrepreneurial skill development to become global leaders.
- **PEO4:** Graduates are trained to demonstrate creativity, develop innovative ideas and to work in teams to accomplish a common goal.
- **PEO5:** Graduates are addressed with social issues and guided to operate problems with Solution.

Programme Outcomes (POs)

- **PO1: Critical Thinking:** Apply knowledge of Data Science to identify, analyses problems and to provide effective solution in the area of Computing.
- **PO2: Computing Skills and Ethics:** Analyze a problem, and identify and define the Computing requirements appropriate to its solution.
- **PO3: Analytical skill:** Ability to design, develop algorithms and provide software solutions to cater the industrial needs.
- **PO4: Modern Tool Usage:** Use current techniques, skills, and tools necessary for computing practices.
- **PO5: Employability Skills:** Inculcate skills to excel in the fields of Information Technology and its Enabled services, Government and Private sectors, Teaching and Research.
- **PO6: Ethics:** Insists ethical responsibilities, human and professional values and make their contribution to the society.
- **PO7: Individual and Team Work:** Function effectively as an individual, and as a member or a leader in diverse team and multidisciplinary settings.
- **PO8: Project Management:** Demonstrate knowledge and understanding of the problem and management principles and apply these to one's own work.
- **PO9: Conduct investigations of complex problems:** Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.
- **PO10: Design/development of solutions:** Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations

Programme Specific Outcomes (PSOs)

- **PSO1:** Professionally trained in the areas of programming, multimedia, animation, web designing, and networking and to acquire knowledge in various domain-based electives.
- **PSO2:** Abet students to communicate effectively and to improve their competency skills to solve real time problems.
- **PSO3:** The ability to employ modern computer languages and applications for their successful career, to create platforms to become an entrepreneur and a relish for higher studies.

**School of Computing Sciences - M.Sc. Data Science and Business Analytics -
General Regulations-2024**

M.Sc Data Science and Business Analytics (OL) -Programme Structure

Semester-I

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA*	ESE*	
OCMDS-111	Programming Logic using Python	CC	4	30	70	100
OCMDS-112	Advanced DBMS	CC	4	30	70	100
OCMDS-113	Fundamentals of Data Science	CC	4	30	70	100
OPMDS-111	Python Programming Lab	CC LAB	2	30	70	100
OPMDS-112	Advanced DBMS Lab	CC LAB	2	30	70	100
ODMDS-112	Data Mining	DSE-1	3	30	70	100
ORMDS-111	Research Methodology	CC	4	30	70	100
Total			23			

Semester-II

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA*	ESE*	
OCMDS-221	Machine Learning	CC	4	30	70	100
OCMDS-222	Data Visualization	CC	4	30	70	100
OCMDS-223	Probability and random variable	CC	4	30	70	100
OPMDS-221	Machine Learning Lab	CC LAB	2	30	70	100
OPMDS-222	Data Visualization Lab	CC LAB	2	30	70	100
ODMDS-221	Business Environment	DSE-2	3	30	70	100
OINPG-221	Internship	CC	4	30	70	100
Total			23			

Semester-III

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA*	ESE*	
OCMDS-331	Big Data Analytics	CC	4	30	70	100
OCMDS-332	Natural Language Processing	CC	4	30	70	100
OCMDS-333	Applied Statistics	CC	4	30	70	100
OPMDS-331	Big Data Analytics Lab	CC LAB	2	30	70	100
OPMDS-332	Natural Language Processing Lab	CC LAB	2	30	70	100
ODMDS-331	Deep Learning	DSE-3	3	30	70	100
OPMDS-333	Mini Project	CC	4	30	70	100
Total			23			

Semester-IV

Course Code	Course Title	Course Component	Credits	Maximum Marks		Total
				CIA *	ESE*	
OCMDS-441	Cloud Computing	CC	4	30	70	100
ODMDS-441	Predictive Analysis	DSE-4	3	30	70	100
ORMDS-441	Research Project	CC	14	30	70	100
Total			21			

***CIA-Continuous Internal Assessment / *ESE-End Semester Examination**

OC-Course Course/ DSE-Discipline Specific Elective

Total Credits=90(Twenty Core Subjects-78Credits + Four Elective Subject-12Credits)

Date:

Application for Change of Address of the Student

1	Name of the Student	
2	Contact Number of the Student	
3	Enrolment No.	
4	Name of the Programme	
5	Existing Address	
6	Address to be Changed as	
7	Fee Remittance Details	

Signature of the Student

Note:- If the student desires to register a change of address for correspondence, the same may be informed to the Director, CDOE, VISTAS, Pallavaram, Chennai-600117 in the prescribed form given in the link - <https://vistasonlineedu.in/download-forms/> with a prescribed fee of Rs.100/-paid vide using Debit Card/Demand Draft drawn in favour of “the VISTAS- CDOE” payable at Chennai.

For online payment Account No: **923010045038449**, Account Name: **VISTAS- CDOE**, IFSC Code: **UTIB0000083**, Bank Name: **Axis Bank Ltd**, Branch: **Madipakkam, Chennai**.

Students shall make their own arrangements with the postal authorities for redirecting the communications, if any, addressed to them till the changes are effected in the VISTAS-CDOE records.

Date:

Application for Issue of Duplicate ID Card

1	Name of the Student	
2	Contact Number of the Student	
3	Enrolment No.	
4	Name of the Programme	
5	Enclose the Stamp size Photo	
6	Fee Remittance Details	
7	Reason for issue of a Duplicate Identity Card	

Signature of the Student

Note:- In case of loss of Identity Card, the student shall apply to The Director, CDOE, VISTAS for the issuance of Duplicate Identity Card in the prescribed form given in link - <https://vistasonlineedu.in/download-forms/>, with a prescribed fee of Rs.150/- paid vide using Debit Card / Demand Draft drawn in favour of “VISTAS-CDOE” payable at Chennai.

For online payment Account No: **923010045038449**, Account Name: **VISTAS- CDOE**, IFSC Code: **UTIB0000083**, Bank Name: **Axis Bank Ltd**, Branch: **Madipakkam, Chennai**.

In case of non-receipt of Identity Card, students may write to The Director, CDOE, VISTAS for getting Duplicate Identity Card. The Duplicate Identity Card in such cases will be issued free of cost.

Date:

Application for Change of Programme /Course

1	Name of the Student		
2	Contact Number of the Student		
3	Enrolment No		
4	Whether the Original ID Card has been surrendered	Yes/No	
5	Details of Programme originally Enrolled	Programme Name & Code	Course Name & Code
			(1). (2).
6	Change Requested to	Programme Name & Code	Course Name & Code
			(1). (2).
7	Fee Payment Details(in Rupees)		
	Additional Fee: i.e. Study Material Cost	Processing Fee	Total
8	Fee Remittance Details		

Signature of the Student

Note:- The student is permitted a one-time change of Programme in the first semester of study only, before the completion of the respective Calendar year/Academic year admission process. A student opting for a change in the Programme/Course should pay: The additional amount of Programme fee, i.e.20% of Programme Fee for Change of Programme/Course, over and above the fee already paid for the original Programme.

The student should write to the Director, CDOE, VISTAS in the prescribed form given in <https://vistasonlineedu.in/download-forms/> with a fee of Rs.1000 towards processing fee plus additional programme fee paid vide using Debit Card/Demand Draft drawn in favour of “VISTAS-CDOE” payable at Chennai. In case, if the Programme fee already paid for the first opted Programme are more than that of the newly opted Programme, no refund of the difference in the amount shall be made to the student.

For online payment Account No: **923010045038449**, Account Name: **VISTAS- CDOE**, IFSC Code: **UTIB0000083**, Bank Name: **Axis Bank Ltd**, Branch: **Madipakkam, Chennai**.

Date:

Application for Change/Correction in the Name of the Student

1	Name of the Student	
2	Contact Number of the Student	
3	Enrolment No.	
4	Name to be corrected as	In English (Block Letters):
		In Tamil:
5	Particulars of Document in which change of name has been notified	
6	Whether a Copy of the Gazette Notification is enclosed?	Yes/No
7	Fee Remittance Details	

Signature of the Student

Note:-The student shall apply for Change of Name in the prescribed format given in the link - <https://vistascdoe.in/download-forms/>, along with the prescribed fee of Rs.100 vide using Debit Card/Demand Draft drawn in favour of "VISTAS-CDOE" payable at Chennai and the copy of the Gazette Notification.

For online payment Account No: **923010045038449**, Account Name: **VISTAS- CDOE**, IFSC Code: **UTIB0000083**, Bank Name: **Axis Bank Ltd**, Branch: **Madipakkam, Chennai**.

Date:

Grievance Form

To

The Director,
 Centre for Distance and Online Education,
 VISTAS, Velan Nagar,
 Vaithiyalingam Road,
 Pallavaram, Chennai - 600 117.

1	Name of the Student	
2	Contact Number of the Student	
3	Name of the Programme	
4	Enrolment No	
5	Address	
6	Grievances(specify briefly)	

Signature of the Student

Date:

**Application Form for Re-Registration of II/ III/ IV/ V/ VI/VII/VIII
 Semester of the Programme**

1	Name of the Student		
2	Enrolment Number		
3	Name of the Programme		
4	Contact Mobile Number of the Student		
5	Current Communication Address		
6	Fee Remitted for which Programme of Study (Kindly mention Semester)	1. BBA: [Sem-II/III/ IV/V/ VI/VII/VIII] 2. MBA: [Sem-II/III/ IV] 3. MBA: [Sem-II/III/ IV] 4. MBA: [Sem-II/III/ IV]	
7	Fee Remittance Details (Enclose the Demand Draft/Online Payment Copy/VISTAS Copy of Fee remitted Challan)	Amount(Rs)	
		Bank Details	
		Date	
<p>Note: Semester Fee: Rs.15,000/- for BBA and Rs.26,000/- for MBA. Demand Draft to be taken in favour of “VISTAS-CDOE” payable at “Chennai”. For online payment Account No: 923010045038449, Account Name: VISTAS- CDOE, IFSC Code: UTIB0000083, Bank Name: Axis Bank Ltd, Branch: Madipakkam, Chennai.</p>			

Signature of the Student

VISTAS-CDOE-General Instructions for Online Admission

1. Please read the details of the programme including eligibility criteria, age, fee details, duration, etc.
2. **Before proceeding for filling the form online the applicant must have the following:-**
 - a. Scanned Signature (less than 100 KB)
 - b. Scanned Photograph (less than 100 KB)
 - c. Scanned copy of relevant Educational Qualifications (less than 500 KB)
 - d. Scanned copy of Category Certificate, (if any) SC/ST/BC/MBC/DNT/BC(M)/SC(A) (less than 200 KB)
 - e. Scanned copy of Person with disability (if any) (less than 200 KB)
 - f. Scanned copy of Date of Birth(less than 200 KB)
 - g. Scanned copy of Aadhar Card(less than 200 KB)
3. **Fee can be paid by the following methods:**
 - a. Net Banking
 - b. Debit Card (Master/Visa/Rupay)
 - c. Credit Card (Master/Visa)
 - d. VISTAS Challan/Demand Draft(in exceptional case)
4. **It is necessary to scan documents from your originals.** Once you have uploaded the document, click the next button you will get the Form preview option. Save/Print your form for future reference.

Registration fee, Cancellation of Admission and Refund of Fee

A **non-refundable Registration Fee** shall be charged along with the programme fee of first semester at the time of admission.

If a student applies for cancellation of application/admission and refund of fee, the refund request will be considered as per the VISTAS-CDOE policy as under:

- **Before confirmation of admission:** Full Programme fee paid shall be refunded except Registration fee.
- **After confirmation of admission:**
 1. **Within 15 days of confirmation of admission:** Programme Fee paid shall be refunded after deduction of Rs.1000 .
 2. **Within 16-30 days of confirmation of admission:** Programme Fee paid shall be refunded after deduction of Rs.2000 .
 3. **After 30 days of confirmation of admission:** No refund shall be allowed.

Fee Details

Name of Programme	Programme Fee (per semester)	Registration Fee*	Application Fee*	Postal Charges	Total
BBA	Rs.12000	Rs.500	Rs.200	Rs.300	Rs.13000
MBA	Rs.26000	Rs.500	Rs.200	Rs.300	Rs.27000
MCA	Rs.30000	Rs.500	Rs.200	Rs.300	Rs.31000
MSc-DSBA	Rs.30000	Rs.500	Rs.200	Rs.300	Rs.31000

*Registration fee and Application fee is only at the time of admission.

*

Application Form for Admission									
1.	Name of the Applicant with Initial	English	Photo						
		Tamil							
2.	Name of Father with Initial	English							
		Tamil							
3.	Name of Mother								
4.	Date of Birth (Proof to be Attached)								
5.	Name of the Programme	BBA/MBA/MCA/MSc-DSBA							
6.	Medium	English							
7.	Language for Foundation Course (Part-I Language-Please tick)	Tamil/English/Hindi							
8.	Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Transgender <input type="checkbox"/>					
9.	Nationality	Indian <input type="checkbox"/>	Others <input type="checkbox"/>						
10.	Religion	Hindu <input type="checkbox"/>	Muslim <input type="checkbox"/>	Christian <input type="checkbox"/>	Others <input type="checkbox"/>				
11.	Communal Category (Proof to be Attached)	GENERAL <input type="checkbox"/>	BC <input type="checkbox"/>	MBC <input type="checkbox"/>	DNT <input type="checkbox"/>				
		SC <input type="checkbox"/>	SC(A) <input type="checkbox"/>	BC(M) <input type="checkbox"/>	ST <input type="checkbox"/>				
12.	Whether Person with Disability (PWD) (Proof to be Attached). Yes / No	Dumb Low Vision <input type="checkbox"/>	Hearing Impairment <input type="checkbox"/>	Loco Motor Impairment <input type="checkbox"/>	Visual Impairment <input type="checkbox"/>				
13.	Employment Status	Employed <input type="checkbox"/>	Self Employed <input type="checkbox"/>	Unemployed <input type="checkbox"/>					
14.	If Employed in (specify)	Government <input type="checkbox"/>	Govt. Aided <input type="checkbox"/>	Private <input type="checkbox"/>					
15.	Work Experience Years								
16.	Annual Income	Below 1,00,000 <input type="checkbox"/>	1,00,001 - 3,00,000 <input type="checkbox"/>	3,00,001 - 5,50,000 <input type="checkbox"/>	5,50,001 - 7,00,000 <input type="checkbox"/>	Above 7,00,000 <input type="checkbox"/>			
17.	E-mail								
18.	Contact Mobile No.....	Alternate Mobile No.....							
19.	Academic Bank of Credit(ABC) ID No.								
20.	Distance Education Bureau(DEB)ID No.								

21.	Are you Economically Weaker Section of the Society?	Yes <input type="checkbox"/> /No <input type="checkbox"/>		
22.	Address for Communication			
23.	Aadhar Card Number (Attach Proof)			
24.	Marital Status	Married <input type="checkbox"/> / Un-married <input type="checkbox"/> /Divorced / Widow <input type="checkbox"/>		
25.	Blood Group			
26.	Father/Spouse Employment Status	Employed <input type="checkbox"/> / Un-employed <input type="checkbox"/> / Self-employed <input type="checkbox"/>		
27.	Father/Spouse Contact Mobile No.			
28.	Father/Spouse E-mail			
29.	Whether Defence Security Personal (Proof to be Attached). Yes / No	Ex-Servicemen <input type="checkbox"/> / Widow <input type="checkbox"/> / Defense <input type="checkbox"/> / Security Personal <input type="checkbox"/>		
30.	Residential Area	Rural <input type="checkbox"/> / Urban <input type="checkbox"/>		
31.	Examination Passed (Attach Proof)	Name of the Board / University	Year of Passing	Percentage
32.	Fee paid Details - For all the Programmes, the fees shall be paid to the VISTAS-CDOE through online. For online payment Account No: 923010045038449, Account Name: VISTAS- CDOE, IFSC Code: UTIB0000083, Bank Name: Axis Bank Ltd, Branch: Madipakkam, Chennai.			
	Amount Paid	Online payment Details	Bank Name	Date

Note: Students who could not pay through Online can take Demand Draft (in exceptional case) in the name of "VISTAS - CDOE" payable at "Chennai" or pay the cash at VISTAS and submit the VISTAS Challan.

Amount Paid	Details Demand Draft/VISTAS Challan with Date	Bank Name	Attach Demand Draft or VISTAS Challan Proof

Declaration by the applicant

I hereby declare that I have read and understand the conditions of eligibility for the Programme Admission. I fulfil the minimum eligibility criteria and have provided necessary information. In this regard in the event of any information being found incorrect or misleading after Admission, my candidature shall be liable for cancellation by the VISTAS-CDOE at any time and I shall not be entitled to claim refund of the any fee paid by me to the VISTAS-CDOE.

Signature of the Applicant with Date

List of Enclosures (Proof to be attached)

1. Date of Birth .
2. Communal Category .
3. Educational Qualification .
4. Demand Draft/Challan .
5. Aadhar Card copy .
6. Person with Disability (PWD) .
7. Defence Security Personal .

CDOE-Admission Helpdesk

Mobile Phone: 9962521057

E-mail id: director.ol@vistas.ac.in

Website: www.vistasonlineedu.in

Kindly submit the Filled Application for OL Admission to the Director, Centre for Distance and Online Education (CDOE), Pallavaram, Chennai-600117 on or before last date given in the Advertisement



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