



VELS



INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)
(Deemed to be University Estd. u/s 3 of the UGC Act, 1956)
PALLAVARAM - CHENNAI

ACCREDITED BY **NAAC** WITH '**A**' GRADE
INSTITUTION WITH **UGC 12B** STATUS
*Marching Beyond **30** Years Successfully*

PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 01/06/2023

Sub: Centre for Distance and Online Education, VISTAS – Appointment of Deputy Registrar - Orders issued - Regarding.

I am by direction to inform that Ms. S.G. Chitra, has been appointed as Deputy Registrar, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.15,600 – Rs.39,100/- and Grade pay of Rs.7600/- plus allowances.

She will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

She should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

She is requested to join duty at the earliest.


REGISTRAR

To
Ms. S.G. Chitra
No.12, Kamakodi Nagar,
Tambaram Sanatorium,
Chennai-600 047

1.6.2023

From
Ms. S. G. CHITRA
No. 12, Kamakodi Nagar
Tambaram Sanatorium
Chennai 600 047

To
The Registrar
VISTAS
Chennai 600 117

Respected Sir,

Sub : Joining letter as Deputy Registrar, CDOE-Reg

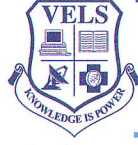
* * * * *

With reference to your appointment Order dated 01.06.2023, I wish to state that I joined as Deputy Registrar, CDOE, VISTAS, today (01.06.2023). Thank you for this opportunity given.

Thanking you,

DR
M. fide
1/16/23

Yours Sincerely,
Sey chin
1/16/23
[S. G. CHITRA]



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PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 09/07/2021

Sub: Centre for Distance and Online Education, VISTAS – Appointment of Assistant Registrar - Orders issued - Regarding.

I am by direction to inform that Ms. Bhuvanewari.S, has been appointed as Assistant Registrar, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.15,600 – Rs.39,100/- and Grade pay of Rs.5,400/- plus allowances.

She will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

She should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

She is requested to join duty at the earliest.


REGISTRAR

To

Ms.Bhuvanewari.S
42/41, Eswari Nagar,
Pallavaram,
Chennai - 600043

12/7/21

From,

S. Bhuvaneshwari

42/41, Swati Nagar

Pallavaram

Chennai - 600 043

To

The Registrar

VISTAS

Velan Nagar

P.V. Vaidiyalingam Road

Old Pallavaram

Chennai - 600 117.

Respected sir,

Sub: Joining letter - Assistant Registrar

With reference to your appointment order

Dated 9/7/21 I am happy to join as

Assistant Registrar ODL Programmes center

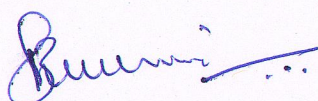
of Distance and online Education [CDOE]

VISTAS and I am joining duty from

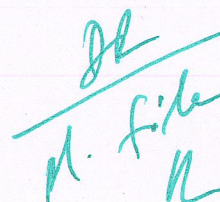
today [12/07/21] onwards.

Thanking you

Yours faithfully



S. BHUVANESHWARI


M. Fide
12/7/21



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PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 09/07/2021

Sub: Centre for Distance and Online Education, VISTAS – Appointment of
Section Officer - Orders issued - Regarding.

I am by direction to inform that Mr. V. Kumar, has been appointed as Section Officer, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.9,300/- – Rs.34,800/- and Grade pay of Rs.4,700/- plus allowances.

He will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

He should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

He is requested to join duty at the earliest.


REGISTRAR

To
Mr. Kumar.V
No.4, Vinoba Nagar
Anakaputhur
Chennai-600 070

13/7/2021

From

V. KUMAR
40, Vinoba Nagar
Anaalaputhur
Chennai - 600070.

To

The Registrar
Vels Institute of Science, Technology
& Advanced Studies (VISTAS)
Pallavaram, Chennai - 600117.

Sir,

Sub: Joining letter - CDOE - ODL
programmes - Section officer - reg.

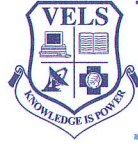
I thank you very much for appointing me as Section
Officer, ODL programmes, CDOE, VISTAS. I am to
inform you that I assume as Section officer from the
forenoon of 13.07.2021.

Thanking you

Yours faithfully

V. Kumar
13/7/2021

JA
pt. file
13/7/21



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PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 09/07/2021

Sub: Centre for Distance and Online Education, VISTAS – Appointment of Assistant - Orders issued - Regarding.

I am by direction to inform that Ms. S. Meenatchi, has been appointed as Assistant, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.5,200 – Rs.20,200/- and Grade pay of Rs.2,800/- plus allowances.

She will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

She should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

She is requested to join duty at the earliest.


REGISTRAR

To
Ms.Meenatchi.S
19, Subramani Kovil 1st Street,
Rajaji Nagar, Pallavaram,
Chennai – 600 043.

Joining Letter

10/7/2021

From,

S. Meenathi

No: 19, Subramani Kovil I street

Rajaji Nagar, Pallavaram

Chennai - 43.

To

The Registrar

VISITAS

Pallavaram, Chennai - 117.

Respected Sir,

Sub:- Joining Letter - Assistant in CDOE - ODL - reg.

With reference to your appointment order dated 9/7/21 I am happy to join as assistant CDOE - ODL, VISITAS and I am joining duty from today (10/7/21) forenoon onwards.

Thanking you,

Yours faithfully

S. Meenathi

JK
pt. file
K
10/7/21



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PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 09/07/2021

Sub: Centre for Distance and Online Education, VISTAS – Appointment of Assistant - Orders issued - Regarding.

I am by direction to inform that Ms. M.Swapna, has been appointed as Assistant, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.5,200 – Rs.20,200/- and Grade pay of Rs.2,800/- plus allowances.

She will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

She should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

She is requested to join duty at the earliest.


REGISTRAR

To

Ms.M. Swapna
F1 B Block No:14,
Shree Thangam Apartments,
Nehru Street, Pammal,
Chennai - 600075

12.07.2021

From,

M. Swapna,

F1, B Block, No: 14,

Shree Thangam Apartments,
Nehru Street, Pammal,
Chennai - 600075.

To,

The Registrar,

VISTAS,

Velam Nagar, P. V. Vaithiyalingam Road,
Old pallavaram, Chennai - 600117.

Respected Sir,

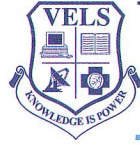
Sub: Joining Letter - Assistant - ODL -
CDOE - Reg.

With reference to your appointment
Order dated 09.07.2021. I am extremely
happy to accept this offer as Assistant,
CDOE - ODL programmes in VISTAS.
I am joining duty from today (12.07.2021)
Onwards.

Thanking you,

SR
M. Swapna
L
12/7/21

Yours faithfully,
M. Swapna
(M. SWAPNA)



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PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 02/03/2022

Sub: Centre for Distance and Online Education, VISTAS – Appointment of
Computer Operator - Orders issued - Regarding.

I am by direction to inform that Ms. S. Kavitha, has been appointed as Computer Operator, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.5,200 – Rs.20,200/- and Grade pay of Rs.2,800/- plus allowances.

She will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

She should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

She is requested to join duty at the earliest.


REGISTRAR

To

Ms. S. Kavitha
No: 33 Indira Gandhi Street,
Ambedkhar Nagar, Pallavaram,
Chennai – 600043.

02.03.2022

From

S. Kavitha,
NO. 33 Indira Gandhi Street,
Ambedkar Nagar,
Pallavaram, Chennai - 43.

TO

The Registrar,
VISTAS,
Pallavaram, Chennai - 117.

Respected Sir,

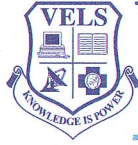
Sub : Joining letter - computer operator -
CBOE - reg.

with reference to your appointment order
dated 02.03.2022. I am happy to join as
computer operator, CBOE, VISTAS and I am
joining duty from today (02.03.2022) onwards.

Thanking you,

yours faithfully,
S. Kavitha

JK
M file
L
2/3/22



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PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 18/04/2022

Sub: Centre for Distance and Online Education, VISTAS – Appointment of
Computer Operator - Orders issued - Regarding.

I am by direction to inform that Ms. B. Malathi, has been appointed as Computer Operator, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.5,200 – Rs.20,200/- and Grade pay of Rs.2,800/- plus allowances.

She will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

She should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

She is requested to join duty at the earliest.


REGISTRAR

To

Ms.Malathi.B
No.1, Janaki Flats,
Ananda Nilayam Road,
Nehru Nagar, Chrompet,
Chennai – 600 044

18-04-2022

From

B. Malathi
No. 1, Jaraki flats
Ananda Nilayam Road,
Nehru Nagar, Chrompet
Chennai - 600 044.

To

The Registrar
VISTAS, Pallavaram
Chennai - 600 117.

Sir,

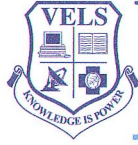
Sub: Joining report - Computer operator - reg.

With reference to the appointment order dated
18-04-2022 I am joining as Computer operator
in CDOE ODL programme from today (18-4-2022)

Thanking you,

JB
B. Malathi
18/4/22

Yours truly,
Malathi



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PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 09/07/2021

Sub: Centre for Distance and Online Education, VISTAS – Appointment of Technical / Professional staff - Orders issued - Regarding.

I am by direction to inform that Ms. D. Lalitha, has been appointed as Technical / Professional staff, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.5,200 – Rs.20,200/- and Grade pay of Rs.2,800/- plus allowances.

She will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

She should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

She is requested to join duty at the earliest.


REGISTRAR

To

Ms.Lalitha.D
5/192, Ponniamman Kovil 1st Street,
Sunnambu Kolathur,
Kovilambakkam Post,
Chennai-600 129.

14.07.2021

From :

D. Lalitha,
5/192, Ponniamman Kovil 1st Street,
Sunnambu Kolathur,
Novilambakkam Post,
Chennai - 600129.

To :

The Registrar,
VISTAS, Pallavaram,
Chennai-600117.

Respected Sir,

Sub: Joining letter - Technical / Professional
Staff - ODL - CDOE - Reg.

With reference to the appointment
order dated: 09.07.2021. I am joining
as Technical / Professional Staff, ODL Programmes
(CDOE) from today (14.07.2021) onwards.

Thanking you,

Yours faithfully,
D. Lalitha
(D. LALITHA)

SR
M. file
R
14/7/21



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PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 09/07/2021

Sub: Centre for Distance and Online Education, VISTAS – Appointment of
Multi Tasking staff - Orders issued - Regarding.

I am by direction to inform that Mr. K. Gopalakrishnan, has been appointed as Multi Tasking staff, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.4,800 – Rs.10,000/- and Grade pay of Rs.1,300/- plus allowances.

He will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

He should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

He is requested to join duty at the earliest.


REGISTRAR

To

Mr.Gopalakrishnan.K
No: 3, Thiruveedhi Amman Koil Street,
Kilkattalai,
Chennai – 600117.

14.07.2021

சிஷ்யம்மாநர்

சு. கோபாலகிருஷ்ணன்

No. 3, திருஜிகியம்மன் கோயில் தெரு

கீழ்க்கட்டளை

சென்னை - 600 117

பெய்யுநர்

பதிவாளர் சிவர்களுக்கு

வேலம்மங்கலைக்கடிகடம்

பன்னாவுரம்

சென்னை - 600 117

மகிழ்வுறச்சூரிய ஐயா

சேரும் கடிதம் - சிடுமணம் - தொலைநகர மய்யம்

சென்னை கல்வி மையம், வேலம்மங்கலைக்கடிகடம்

சூதுகளின் கல்வி நியுவுணக்கில் நான் மல் பணிசூதுகளாக

நியமிக்கப்பட்டு உள்ளேன் . சூதுகள் இன்று சூது

14.07.2021 டன் மணியின் சேருகிறேன் .

சூதுகளின் உணமைபள்ள

சு. கோபாலகிருஷ்ணன்

சு. கோபாலகிருஷ்ணன்

M. file
L
14.7.21



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PROCEEDINGS OF THE REGISTRAR, VISTAS, DATED 09/07/2021

Sub: Centre for Distance and Online Education, VISTAS – Appointment of
Multi Tasking staff - Orders issued - Regarding.

I am by direction to inform that Mr. E. Kannan, has been appointed as Multi Tasking staff, Centre for Distance and Online Education, VISTAS with the pay scale of Rs.4,800 – Rs.10,000/- and Grade pay of Rs.1,300/- plus allowances.

He will work under the general guidance, supervision and direction of the Vice-Chancellor and Registrar of this Institution.

He should abide by the Rules and Regulations of the Institution, now in force or amended / altered, added to from time to time.

He is requested to join duty at the earliest.


REGISTRAR

To

Mr.E. Kannan
New No.12, Old No.41,
Perumal Koil Street,
Old Pallavaram,
Chennai – 600043.

தேதி: 12/7/2021

அனுப்புநர் :-

E. கண்ணன்

எண்: 12/41, பெருமாள் கோயில் தெரு,

மாடைய மல்லாரி

சென்னை-43

பெறுநர் :-

உயர்க்கு பதிலான அலர்கள்

விண்டஸ்

சென்னை - 117.

பொருள்: பணியில் காலம் கழிதல் - பல்பணி அடிகள்

தொலைதூர மற்றும் ஆக்ஷன் கல்வி கல்யாணம்
விண்டஸ்.

பார்வை எண்: 9/7/2021 கடித நான்

மதிப்பிற்குரிய ஜயா அலர்களுக்கு உணக்கம்,

நான் தங்கனின் கல்வி நிறுவனத்தில் பல்பணி

அடிகள் ஆக இன்று முதல் (12/7/2021) பணியில்

கேடுகின்றேன்

நன்றி

உண்மையான

E. Kanna

JK
P. file
K
12/7/21