



**Vels Institute of Sciences, Technology and
Advanced Studies
Centre for Internal Quality Assurance (CIQA)
Pallavaram, Chennai-600117**

Minutes of the Third Meeting of Centre for Internal Quality Assurance (CIQA)

The third Meeting of CIQA for the Open and Distance Learning and Online Learning Programmes was held on 07.12.2023 at VISTAS.

The Members Present:

1	Dr. S. Sriman Narayanan, Vice-Chancellor, VISTAS	Chairperson
2	Dr. M. Bhaskaran, Pro-Vice-Chancellor, VISTAS	Member
3	Dr. M. Chandrasekaran, Dean, Academic Courses, VISTAS	Member
4	Dr. S. Arun, Director, IQAC, VISTAS	Member
5	Dr. S. Sudha, Professor & Head, Management, CDOE, VISTAS	Member
6	Dr. P. Jagadeesan, Professor & Head, Commerce, CDOE, VISTAS	Member
7	Dr. T.Senthamarai, Professor & Head, English, CDOE, VISTAS.	Member
8	Dr. M. Manivannan, Professor and Director, School of Education, Tamil Nadu Open University, Chennai	External Expert
9	Dr. K. Ravichandran, Advisor, Institute of Distance Education, University of Madras, Chennai.	External Expert
10	Dr. P. Saravanan, Registrar, VISTAS	Member
11	Mr. B. Kalyankumar, Director, Finance, VISTAS	Member
12	Dr. P. Sujatha, Director, CIQA, CDOE, VISTAS	Member Secretary

The Meeting was called to order at 11.30 A.M and the Vice-Chancellor welcomed the members. The purpose of the third CIQA Meeting was briefed and the works carried out so far with regard to the submission of applications in the UGC-DEB portal for the Programmes B.A. (Hons) English in ODL and Online Mode and B.A. (Hons) Economics through ODL Mode were also discussed. After a brief speech by the Chair, the following Agenda was presented by the Director, CIQA to the Members.

Agenda for the third CIQA Meeting

- Approval of Programme Project Report (PPR) for the following undergraduate programmes.
 - a. B.A. (Hons) English –ODL Mode and Online Mode
 - b. B.A.(Hons) Economics - ODL Mode
- Approval of SLM for B.A. (Hons) –English & B.A. (Hons) – Economics and approval of ELM for B.A. (Hons) –English Programmes.

ODL & OL Regulation, Academic Planner, SLM Policy, PPR, SLM and ELM of the following UG Programmes that have been approved by the respective Board of Studies of the concerned Departments were presented to the Members of CIQA and the same was approved by the CIQA in respect of the following two undergraduate programmes.

1. B.A. (Hons) English –ODL Mode and Online Mode
2. B.A. (Hons) Economics - ODL Mode

The Meeting ended with the formal Vote of Thanks by the Registrar of Vels Institute of Science, Technology and Advanced Studies.

S.No	Name	Signature
1	Dr. S. Sriman Narayanan	
2	Dr. M. Bhaskaran	
3	Dr. M. Chandrasekaran	
4	Dr. S. Arun	
5	Dr. S. Sudha	
6	Dr. P. Jagadeesan	
7	Dr. T.Senthamarai	
8	Dr. M. Manivannan	
9	Dr. K. Ravichandran	- AA -
10	Dr. P. Saravanan	
11	Mr. B. Kalyankumar	
12	Dr. P. Sujatha	

DIRECTOR - CIQA

REGISTRAR
7/12/23

VICE-CHANCELLOR