

Minutes of the Fourth Meeting of Centre for Internal Quality Assurance (CIQA)

The fourth Meeting of Centre for Internal Quality Assurance (CIQA), VISTAS was held on 28.06.2024, (02.00.pm) at Centre for Distance and Online Education (CDOE), Dr.APJ Abdul Kalam Block, Vels Institute of Science, Technology and Advanced Studies (VISTAS), Pallavaram, Chennai-600117. The following members attended the Meeting:

1	Dr.S.Sriman Narayanan, Vice-Chancellor, VISTAS	Chairperson
2	Dr.M.Bhaskaran, Pro-Vice-Chancellor, VISTAS	Member
3	Dr.M.Chandrasekaran, Dean, Academic Courses, VISTAS	Member
4	Dr.S.Arun, Director, IQAC, VISTAS	Member
5	Dr.S.Sudha, Professor & Head, CDOE, VISTAS	Member
6	Dr.P.Jagadeesan, Professor & Head, CDOE, VISTAS	Member
7	Dr.T.Senthamarai, Professor & Head, CDOE, VISTAS.	Member
8	Dr.M.Manivannan, Professor and Director, School of Education, Tamil Nadu Open University, Chennai	External Expert
9	Dr. P.Saravanan, Registrar, VISTAS	Member
10	Mr.B.Kalyankumar, Director, Finance, VISTAS	Member
11	Dr. P.Sujatha, Director, CIQA, VISTAS	Member Secretary

The fourth CIQA Meeting started with brief introduction by the Members and the Vice-Chancellor of VISTAS has welcomed the members of the Centre for Internal Quality Assurance (CIQA).

The objective of the fourth CIQA Meeting was briefed, and the work completed thus so far in relation to the readiness of submission of applications on the UGC-DEB portal for the proposed Programmes B.Com, B.B.A, B.A. (Hons) English, MBA through Online Mode and MCA and M.Sc. (Yoga) Programmes through ODL Mode and Online Mode was also briefed.

After a brief speech by the Chairperson, the following Agenda was presented by the Director, CIQA to the Members of CIQA.

Agenda for the CIQA Meeting

Agenda-1

Action taken for the Third Meeting of the Centre for Internal Quality Assurance (CIQA), held on 07-12-2023 was placed to the Members of CIQA and it was resolved to approve the action taken of the Third Meeting of CIQA.

Agenda-2

Programme Project Report (PPR) approval for the B.Com, B.B.A, B.A. (Hons) English and MBA Programme for Online (OL) Mode and also the proposal to introduce MCA, M.Sc. (Yoga) Programmes through Open and Distance Learning (ODL) Mode and Online (OL) Mode was placed to the Members of CIQA and it was resolved to approve the PPR of the B.Com, B.B.A, B.A. (Hons) English, MBA Programmes for Online (OL) Mode from the Calendar Year-2025 and also resolved to approve the proposal to introduce MCA and M.Sc. (Yoga) Programmes through ODL and OL Mode from the Calendar Year-2025.

Agenda-3

Approval for preparation of Self Learning Materials (SLM) and Electronic Learning Materials (ELM) for the new MCA and M.Sc. (Yoga) Programmes was placed to the Members of CIQA and it was resolved to approve the SLM and ELM of the proposed new MCA and M.Sc. (Yoga) Programmes.

Agenda-4

Approval for preparation of Electronic Learning Materials (ELM) for the B.Com, B.B.A, B.A. (Hons) –English and MBA Programmes was placed to the Members of CIQA and it was resolved to approve the Electronic Learning Materials (ELM) for the B.Com, B.B.A, B.A. (Hons) –English and MBA Programmes.


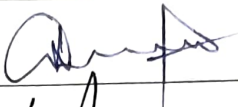
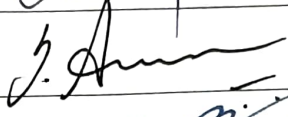
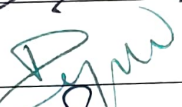


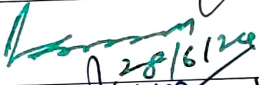
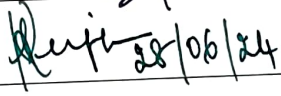
Agenda-5

Approval of Academic Planner for the proposed two ODL and six OL Programmes was placed to the Members of CIQA and it was resolved to approve Academic Planner for the two ODL and six OL Programmes proposed Programmes.

Agenda-6

Implementation of UGC decision regarding offering of Bachelor's Programme (Hons) with duration of 4 year in ODL/OL mode by HEI already recognized to offer 3 year Bachelor's degree Programme (Hons) and AICTE approval for BBA & MBA (both ODL and OL) was placed to the Members of CIQA for information.

The fourth CIQA Meeting ended with the formal Vote of Thanks by the Registrar of Vels Institute of Science, Technology and Advanced Studies, Pallavaram, Chennai.

S.No	Name	Signature
1	Dr.S.Sriman Narayanan	 28/6/24
2	Dr.M.Bhaskaran	 28/6/24
3	Dr.M.Chandrasekaran	
4	Dr.S.Arun	
5	Dr.S.Sudha	
6	Dr.P.Jagadeesan	
7	Dr.T.Senthamarai	
8	Dr.M.Manivannan	
9	Dr.P.Saravanan	 28/6/24
10	Mr.B.Kalyankumar	 28/6/24
11	Dr.P.Sujatha	 28/06/24

 28/06/24
DIRECTOR - CIQA


REGISTRAR
 28/6/24.

 28/6/24
VICE-CHANCELLOR