



# VELS



INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)  
(Deemed to be University Estd. u/s 3 of the UGC Act, 1956)  
PALLAVARAM - CHENNAI

ACCREDITED BY **NAAC** WITH '**A**' GRADE  
INSTITUTION WITH **UGC 12B** STATUS  
*Marching Beyond 30 Years Successfully*

VISTAS/CDOE/APPT./2022

05-01-2022

PROCEEDINGS OF THE REGISTRAR, VELS INSTITUTE OF SCIENCE,  
TECHNOLOGY AND ADVANCED STUDIES (VISTAS) , CHENNAI-117

Sub: Vels Institute of Science, Technology and Advanced Studies (VISTAS) –Director,  
Centre for Internal Quality Assurance (CIQA)- Centre for Distance and Online  
Education (CDOE)– Appointment Order issued –reg.

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I am by direction to inform that the Board of Management of VELS INSTITUTE OF SCIENCE, TECHNOLOGY AND ADVANCED STUDIES (VISTAS) is pleased to appoint **Dr.P.Sujatha**, M.Sc., M.Phil., SET., Ph.D , as Director , Centre for Internal Quality Assurance, **CDOE**, VISTAS with the pay scale of Rs.37,400 - 67000 and Grade pay of Rs.10,000/- +allowances. All the taxes thereon have to be borne by you. She is directed to perform her duties as advised by the Authorities of VISTAS.

**REGISTRAR**

To

Dr.P.Sujatha

Flat C,Block 2, Greens Haritha

No.4, Balakrishnapuram II street

Adambakkam, Chennai-600088

I accept the appointment

Signature. (Dr. P. SUJATHA)

Campus : Velan Nagar, P.V. Vaithiyalingam Road, Pallavaram, Chennai - 600 117. INDIA.  
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Email : vels@vistas.ac.in Website : www.vistas.ac.in

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07.01.2022

## Joining Report

From

Dr. P. Sujatha

Flat C, Block 2, Greens Haritha  
No. 4, Balakrishnapuram II Street,  
Adambakkam, Chennai - 600088.

To

The Registrar

VISTAS

Chennai - 600117

Respected Sir,

SUB: Joining Report - Director for CIWA-CDOE  
With reference to your appointment letter  
(NO. VISTAS/CDOE/APPT. (2022)), dated 05.01.2022,  
I am glad to accept your job opportunity  
for the position of Director for CIWA-CDOE,  
VISTAS, Chennai - 117. I am joining the duty  
on 07.01.2022 [Forenoon] and kindly  
acknowledge the same.

Thanking you

M. Aik  
2/11/22

Yours sincerely  
Dr. P. Sujatha  
07/01/2022  
(Dr. P. SUJATHA)