

Vel's Institute of Science, Technology & Advanced Studies (VISTAS)

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: HEI-P-U-0491		Name of the HEI: Vel's Institute of Science, Technology & Advanced Studies (VISTAS)		Institution Type: Deemed-To-Be-University	
Year of Establishment: Jun 2008	Mode of Education: Dual Mode	City: Chennai		District: Chengalpattu	
Address_1: Velan Nagar, P.V.Vaithiyalingam Road,		Address_2: Pallavaram, Chennai		Pin Code: 600117	
Email: vels@vistas.ac.in		Telephone: 04422662501	Fax: 04422662513	State: TAMIL NADU	
Official Website of HEI: https://vistas.ac.in/	Official website for Open & Distance Learning: https://vistas.ac.in/vistas-odl/		Official website for Online Learning : https://vistas.ac.in/vistas-ol/		

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: Dr.S.Sriman Narayanan		Vice Chancellor Email: vc@vistas.ac.in	Vice Chancellor Mobile: 9962506344
Phone (Office): +914422662504	Phone (Residence): 04443042430	Highest Education Qualification: Ph.D	Experience: 37

Registrar

Name of the Registrar: Dr.P.Saravanan		Registrar Email: registrar@vistas.ac.in	Registrar Mobile: 9962506245
Phone (Office): +914422662501	Phone (Residence): 04422662503	Highest Education Qualification: Ph.D	Experience: 41

Director of Centre for Distance and Online Education (CDOE)

Name of Director of Centre for Distance and Online Education (CDOE) : Prof.P.Thiyagarajan	Email Id: director.cdoe@vistas.ac.in	Mobile No: 9445611231
Highest Education Qualification: Ph.D	Date of Joining: 17-05-2023	Appointment Letter: View

CIQA

Whether Center for Internal Quality Assurance (CIQA) is established or not : Yes

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 3	Is HEI also recognized under 12 B: Yes
Approval of Statutory Authority: Yes	Copy of relevant page of act allowing HEI to offer the programme in Both : View

UGC DEB Recognition

Are you recognized by UGC, DEB unde UGC(ODL) Regulations, 2017? *

Yes

Whether HEI is recognized by UGC, DEB under UGC (Online Courses or Programmes) Regulations, 2018? :-

IGNOU Recognition

Whether HEI was recognised from IGNOU DEC/DEB Prior to UGC (ODL) Regulations, 2017 :-

No

From	To	Document
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NAAC Details

Whether accredited by NAAC? :- Yes

Grade :- A

Score :- 3.01

Validity of NAAC :- 27-03-2024

Upload NAAC Document :- [View](#)

Year of assessment of NAAC :- 2019

Whether valid for the academic period January 2021 and onwards :- Yes

NIRF Ranking

Year :-

Ranking :- null

Year :-

Ranking :-

Year :-

Ranking :-

Territorial Jurisdiction

Information regarding Territorial Jurisdiction (For ODL only)

Territorial Jurisdiction of HEI as per its Act :- At Headquarter

Copy of Relevant Page to act: Upload :-View

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- At Headquarter

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	8000	500	Yes
Administrative	1500	2000	500	Yes
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	5000	500	Yes
Amenities or other support facilities(Excluding toilets)	1500	2000	500	Yes
Total built-up area for ODL activities	15000	17000	2000	Yes

Activity Calendar

Academic Year Planner [Programmes under yearly system]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission	NA	NA
2	Assignment Submission (if any)	NA	NA
3	Evaluation of Assignment	NA	NA
4	Examination	NA	NA
5	Declaration of Result	NA	NA
6	Re-registration	NA	NA
7	Distribution of SLM	NA	NA
8	Contact Programmes(counselling, Practicals,etc.)	NA	NA

Academic Year Planner [Programmes under Semester System]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission	Jan	Feb	Jul	Jul
2	Assignment Submission (if any)	Mar	Apr	Sep	Oct
3	Evaluation of Assignment	Mar	Apr	Oct	Nov
4	Examination	Jun	Jun	Dec	Dec
5	Declaration of Result	Jul	Jul	Jan	Jan
6	Re-registration	Jul	Jul	Jan	Jan
7	Distribution of SLM	Feb	Feb	Jul	Jul
8	Contact Programmes(counselling, Practicals,etc.)	Feb	Apr	Aug	Oct

Payment History

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate
1	2023-24	July	Programme	2	59000.00	Success	5202852429	30-10-2023
2	2023-24	July	Programme	1	88500.00	Success	5202861104	30-10-2023

Proposed Programmes

Sr No :-1

Name of Programme :-BACHELOR OF ARTS (HONS) (ECONOMICS)

Programme to be offered in	ODL
Year	2023-24
Level	UG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	10+2
Duration (as per the Specification of Degrees, 2014)	3

Sr No :-2

Name of Programme :-BACHELOR OF ARTS (HONS) (ENGLISH)

Programme to be offered in	Both
Year	2023-24
Level	UG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	10+2
Duration (as per the Specification of Degrees, 2014)	3

Additional Information

Sr No :- 1

Name of Programme :- BACHELOR OF ARTS (HONS)(ECONOMICS)

Year	2023-24
Academic system followed for proposed programme	Semester
Number of Credits	140
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	11-10-2023
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional/ODL mode with same nomenclature	Yes
If Yes, number of years since being taught in conventional mode	7
No. of Batch passed	4

Sr No :- 2

Name of Programme :- BACHELOR OF ARTS (HONS)(ENGLISH)

Year	2023-24
Academic system followed for proposed programme	Semester
Number of Credits	140
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	11-10-2023
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional/ODL mode with same nomenclature	Yes
If Yes, number of years since being taught in conventional mode	8
No. of Batch passed	5

Course Details

Srno	Year	Name of Programme	Total Number of Courses in the Programme	Course Details	
				Course Name	Covered Under Which Semester
1	2023-24	Arts/Humanities/Social Sciences - Bachelor of Arts (Hons) - English	23	Tamil-I	1
				English-I	1
				Social History of England-I	1
				History of English Literature-I	1
				Literary Forms	1
				Tamil-II	2
				English-IV	4
				The Modern Period	4
				Shakespeare	4
				New Literature	4
				Optional-II	4
				The Age of Milton and Neo Classicism	3
				The Romantic Age	3
				The Victorian Age	3
				Environmental Studies	3
				Optional-I	3
				Tamil-IV	4
				English-II	2
				Social History of England-II	2
				History of English Literature-II	2
				The Elizabethan Age	2
				Tamil-III	3
				English-III	3

Programme Compliance

Sr No :- 1

Name of Programme :- BACHELOR OF ARTS (HONS)(ECONOMICS)

Year	2023-24
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	5000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 45
Whether 75% attendance in all the activities of the Online programme prior to end semester examination or term-end examination	No
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 2

Name of Programme :- BACHELOR OF ARTS (HONS)(ENGLISH)

Year	2023-24
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
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Whether any component of the Programme is offered as MOOCs	No

Mode of Evaluation

Sr No :- 1

Name of Programme :- BACHELOR OF ARTS (HONS)(ECONOMICS)

Year	2023-24
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 2

Name of Programme :- BACHELOR OF ARTS (HONS)(ENGLISH)

Year	2023-24
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No
Examination Scheme Followed by HEI(For OL Programs)	Online

PPR (Programme Project Report)

Srno	Name of Progrm	Other Details	
1	BACHELOR OF ARTS (HONS) (ECONOMICS)		
		Year	2023-24
		Date of Approval of PPR	18-08-2023
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	To develop the competency across economic disciplines, specifically apply the essential elements of core economics principles to analyze and evaluate problems and to construct and implement solutions in the economic environment. To understand fields like statistics, mathematics and economics principles, it enhances the students to compute and assess the real situation of the economy including the size and changes of population, income pattern, nature of an extend of employment, rate of development with pattern of investments and savings, policies in relation to other countries, and social security measures adopted in the country. To demonstrate, recognize and identify Economic planning, capital market, monetary and fiscal policies and assess response options relative to the needs and interests of relevant stakeholders to address issues in a business context. To facilitate the students to go for economic decision making with mathematical and statistical concepts. To motivate the students to know about new trends in National Economy.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progrm	Other Details	
2	BACHELOR OF ARTS (HONS) (ENGLISH)	Year	2023-24
		Date of Approval of PPR	22-08-2023
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	To identify and understand the various literary genres such as poetry, fiction, prose, film and dramas. The students analyze contextually and comparatively how a literary text, explicitly or allegorically, represents various aspects of literature during the eras. The students demonstrate critical and analytical skills in interpreting and evaluating rhetoric of literary texts. The learners execute command of written academic English, including organizing and presenting material proficiently. They gain further research, writing, and analytical skills to be utilized in their future professional and academic endeavours.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

SLM (Self Learning Material)

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM	
1	BACHELOR OF ARTS (HONS) (ECONOMICS)	Year	2023-24	<p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Curriculum and Pedagogy:-Yes</p> <p>Print Material :-Yes</p> <p>Audio-Video Material :-Yes</p> <p>Online Material:-Yes</p> <p>Computer-based material:-Yes</p> <p>Computer Disks:-Yes</p> <p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Preparation of Learning Material:-Yes</p> <p>Preparedness of Learning Material :-Yes</p> <p>Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020</p> <p>1 Year:-Yes</p> <p>2 Year:-Yes</p> <p>3 Year:-No</p>	Development of SLM	In House Faculty
Outline of the Syllabus	The students of the program will learn 35 courses including language courses and electives. The programme comprises 140 credits, 5 blocks and 20 units.	Percentage of SLM developed by In- House Faculty	100			
Whether SLM approved by Statutory Authority of HEI	Yes					
Statutory bodies approval upload	View					
When was it prepared	21-03-2023					
Last Updated	30-09-2023					
Name of the faculty who prepared SLM	Dr.Suvarna Raagavendaran					
Designation	Assistant Professor					
Department	Economics					
Reference of Self Learning Material	Experienced Faculty members of VISTAS, have referred reputed books, referred journals and appropriate websites.					
Upload Sample SLM (Only Content Pages)	View					
SLM Url	https://vistas.ac.in					

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM	
2	BACHELOR OF ARTS (HONS) (ENGLISH)	Year	2023-24	<p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Curriculum and Pedagogy:-Yes</p> <p>Print Material :-Yes</p> <p>Audio-Video Material :-Yes</p> <p>Online Material:-Yes</p> <p>Computer-based material:-Yes</p> <p>Computer Disks:-Yes</p> <p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Preparation of Learning Material:-Yes</p> <p>Preparedness of Learning Material :-Yes</p> <p>Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020</p> <p>1 Year:-Yes</p> <p>2 Year:-Yes</p> <p>3 Year:-No</p>	Development of SLM	In House Faculty
Outline of the Syllabus	The students of the program will learn 29 courses including language courses. The programme comprises 140 credits, 5 blocks and 20 units.	Percentage of SLM developed by In- House Faculty	100			
Whether SLM approved by Statutory Authority of HEI	Yes					
Statutory bodies approval upload	View					
When was it prepared	21-03-2023					
Last Updated	30-09-2023					
Name of the faculty who prepared SLM	Dr.R.Prigya					
Designation	Assistant Professor					
Department	English					
Reference of Self Learning Material	The Faculty members have referred Internationally reputed books, journals and websites.					
Upload Sample SLM (Only Content Pages)	View					
SLM Url	https://vistas.ac.in					

E-Learning Material

Srno	Year	Name of Programme	Course Name	Whether E-LM approved by the statutory authority of HEI	Statutory bodies approval upload	Status of e-content readiness in Four Quadrant Form of the Courses for each of the proposed Programmes	Preparedness of ELM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020	Details ELM																																				
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1	2023-24	Arts/Humanities/Social Sciences - Bachelor of Arts (Hons) - English	Environmental Studies	Yes	View	<table border="1"> <thead> <tr> <th></th> <th>No. of Module/ units</th> <th>Ready out of total modules/ units in four Quadrant</th> </tr> </thead> <tbody> <tr> <td>Quad I</td> <td>10</td> <td>10</td> </tr> <tr> <td>Quad II</td> <td>10</td> <td>10</td> </tr> <tr> <td>Quad III</td> <td>10</td> <td>10</td> </tr> <tr> <td>Quad IV</td> <td>10</td> <td>10</td> </tr> </tbody> </table>		No. of Module/ units	Ready out of total modules/ units in four Quadrant	Quad I	10	10	Quad II	10	10	Quad III	10	10	Quad IV	10	10	<table border="1"> <tbody> <tr> <td>Preparedness of ELM (Semester 1) :- Yes</td> <td rowspan="2">Percentage of ELM developed by In- House Faculty</td> <td rowspan="2">100</td> </tr> <tr> <td>Preparedness of ELM (Semester 2) :- Yes</td> </tr> <tr> <td>Preparedness of ELM (Semester 3) :- Yes</td> <td></td> <td></td> </tr> <tr> <td>Preparedness of ELM (Semester 4) :- No</td> <td></td> <td></td> </tr> <tr> <td>Preparedness of ELM (Semester 5) :- No</td> <td></td> <td></td> </tr> <tr> <td>Preparedness of ELM (Semester 6) :- No</td> <td></td> <td></td> </tr> <tr> <td>Preparedness of ELM (Semester 7) :- Not applicable</td> <td></td> <td></td> </tr> <tr> <td>Preparedness of ELM (Semester 8) :- Not applicable</td> <td></td> <td></td> </tr> </tbody> </table>	Preparedness of ELM (Semester 1) :- Yes	Percentage of ELM developed by In- House Faculty	100	Preparedness of ELM (Semester 2) :- Yes	Preparedness of ELM (Semester 3) :- Yes			Preparedness of ELM (Semester 4) :- No			Preparedness of ELM (Semester 5) :- No			Preparedness of ELM (Semester 6) :- No			Preparedness of ELM (Semester 7) :- Not applicable			Preparedness of ELM (Semester 8) :- Not applicable		
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Learning Management System (LMS)

Counselling Process

Mode of Counselling :- Online

Brief describe the provision in LMS to be used by HEI :-

VISTAS use Moodle Learning Management System. It was developed in-house and has been customized to the requirements of VISTAS. The following features are available in VISTAS Moodle: * Login –The teachers can login as editing teachers and can upload the needed contents. The students can access the content through their login anytime and anywhere. The login can be done from www.lms.velsuniv.ac.in * Announcement Section – Information related to topics, assessments, new materials posted are displayed * e-Tutorial - Contains Video and Audio Content in an organized form, Animation, Simulations, Video Demonstrations, Virtual Labs, etc , * e-Content - Contains self instructional material developed by VISTAS faculty, e-Books, illustrations, case studies, presentations, Web Resources, Open source Content on Internet, e-books, research papers and journals, Anecdotal information, Historical development of the subject, Articles, etc. * Discussion Forum – Portal has facilities which have chat facility and a forum for raising of doubts and clarifying them on a real time basis by the Course Coordinator and his/her team. The students can give their feedback on the courses and faculty in the portal. * Assessment Section – It includes Problems and Solutions, which is the form of Multiple Choice Questions, Fill in the blanks, True/False, Matching Questions, Short Answer Questions, Long Answer Questions, Quizzes, etc. Every assessment has start and end date for the submission. * Report Section: The students can see the marks awarded for the submission in the report section. The report section in the LMS will give detailed question-wise report, topic-wise report and summary report.

Briefly write how the Learning Management System (LMS) will ensure the following: (provide a demo link, if available) :- <https://vels.letzconnect.com/login>

Assessment mechanism

Assignments, Assessment and End Semester Examination

Identified technological interface and interoperability	VISTAS MOODLE
Learner's Authentication Requirements	Login with User Name and Password after authentication by CDOE, VISTAS
Learner Registration - through a web application	The students can register using https://vels.letzconnect.com
Active Engagement of the Learners along with Analytics for active engagement of learners and Reporting	The report section in Moodle provides analytics on student progress
Payment Gateway –using Digital Payment system	Yes, World line merchant
Tracking the delivery of a Course or programme	Yes, through the MOODLE
Technical Know-how or Skills Requirements	The faculty have been trained through FDPs to create content and upload in Moodle.

Learning Platform

Learning Platform :- Non- SWAYAM

Provide details for sample module/unit :- <https://vels.letzconnect.com>

URL :- <https://vels.letzconnect.com>

Student details Login ID :- stu1bba@velsuniv.ac.in

Student details Password :- welcome123

Teacher Login Details- Login ID :- jkani.sms@velsuniv.ac.in

Teacher Login Details- Password :- welcome123

Briefly write on ICT facilities available/ to be ready dedicated for the implementation of Online Courses :-

- State of art Studios for capturing lectures are available with necessary hardware and software facilities.
- VISTAS has a high end dedicated Moodle server which is hosted in the campus.
- Cloud services are also provided for seamless connectivity.
- A dedicated 1.2 Gbps internet connection is available in the campus.
- Software's are available for working virtually.
- Library resources both for offline and online learning are made available with the internet.

Examination Centre

Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examination for ODL programme for Upcoming Academic Years															
1	Yes	VISTAS, Controller of Examinations	Velan Nagar, P.V.Vaithiyalingam Road, Pallavaram, - Chennai-600117- Tamil Nadu	As per the UGC guidelines VISTAS conducts the End Semester Examination twice in Academic year. Each Semester has a minimum of 45 contact hours. The student has to secure for a pass, a minimum of marks of 40% for UG programme and 50% for PG programme. The statement of marks for UG and PG courses will be issued to the students on par with the international standard incorporating Grade point Average(GPA) and Cumulative Grade Point Average.	Yes	<table border="1"> <tr> <td>1</td> <td>Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure III of UGC (ODL Programmes and online Programmes) Regulations,2020 *</td> <td>Yes</td> </tr> <tr> <td>2</td> <td>Whether the examination centre is located as per sub regulation 15 and Annexure II of Regulations *</td> <td>Yes</td> </tr> <tr> <td>3</td> <td>Provision of CCTV Cameras</td> <td>Yes</td> </tr> <tr> <td>4</td> <td>Provision of Bio-metric attendance</td> <td>Yes</td> </tr> <tr> <td>5</td> <td>Provision of Video recording</td> <td>Yes</td> </tr> </table>	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure III of UGC (ODL Programmes and online Programmes) Regulations,2020 *	Yes	2	Whether the examination centre is located as per sub regulation 15 and Annexure II of Regulations *	Yes	3	Provision of CCTV Cameras	Yes	4	Provision of Bio-metric attendance	Yes	5	Provision of Video recording	Yes
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4	Provision of Bio-metric attendance	Yes																			
5	Provision of Video recording	Yes																			

Off Campus approved by the Government of India

Srno	Name of Centre	Address of Centre	City	District	Pin Code	State	Upload notification published in the Official Gazette
1	NA	Address - 1 :- NA Address -2 :- NA	NA	NA		0	View

Human Resources Information

Academic Staff for ODL Programmes	
Type of Staff *	No. of Staff Exclusively of ODL*
Head / Professor	1
Associate Professor	1
Assistant Professor	2
Academic Staff for OL Programmes	
No. of Staff Exclusively of OL*	
Programme Coordinator	1
Course Coordinator	8
Course Mentor	6

Administrative Staff for ODL Programmes	
Type of Staff *	Total No. of Staff Exclusively for ODL
Deputy Registrar	1
Assistant Registrar	1
Section Officer	1
Assistants	2
Computer Operators	2
Class-IV / Mult Tasking Staff	2
Technical / Professional	2
Nil	0
Administrative Staff for OL Programmes	
Total No. of Staff on Fulltime & Dedicated Basis for online education	
Deputy Director	1
Assistant Director	1
Technical Manager (Production)	1
Technical Associate (Audio-Video Recording and Editing)	1
Technical Assistant (Audio-Video Editing)	1
Technical Manager (LMS and Data Management)	1
Technical Assistant (LMS and Data Management)	1
Technical Manager (Admission, Examination and Result)	1
Technical Assistant (Admission, Examination and Result)	1
Examiner(s)	15
Nil	0

Faculty Details for ODL

Srno	Year	Academic Session	Name of Programmes	Faculty			
1	2023-24	January	ARTS/HUMANITIES/SOCIAL SCIENCES - BACHELOR OF ARTS (HONS) (ECONOMICS)	Name of faculty	Designation	Email	
				Dr.S.Jansirani	Professor	9962700742	jrani.sms@velsuniv.ac.in
				Dr.V.Bala Ruby	Assistant Professor	9698154405	balaruby.sms@velsuniv.ac.in
2	2023-24	January	ARTS/HUMANITIES/SOCIAL SCIENCES - BACHELOR OF ARTS (HONS) (ENGLISH)	Name of faculty	Designation	Email	
				Dr.E.Sugantha Ezhil Mary	Associate Professor	7598915226	suganthaezhilmary.sl@velsuniv.ac.in
				Dr.P.Santhosh	Assistant Professor	9944310991	santhosh.sl@velsuniv.ac.in

Faculty Details for OL

Programme Coordinator

Srno	Year	Name of Programme	Name of faculty	Designation	Qualification	Phone	Email
1	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Dr.T.Senthamarai	Professor	PhD	7502807097	senthamarai.sl@velsuniv.ac.in

Course Coordinator

Srno	Year	Name of Programme						
1	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Course Name	Name of faculty	Designation	Qualification	Phone	Email
			English-IV	Dr.S.Shobana	Assistant Professor	PhD	9176835345	mailmeshona20@gmail.com
			Tamil-IV	Dr.Durgadevi.K	Assistant Professor	PhD	8056912520	kdurgadevi.sl@velsuniv.ac.in
			The Elizabethan Age	Dr.K.N.Umadevi	Assistant Professor	PhD	9940218267	umaprasanna.sl@velsuniv.ac.in
			History of English Literature-II	Dr.P.Santhosh	Assistant Professor	PhD	9944310991	santhosh.sl@velsuniv.ac.in
			Social History of England-II	Dr.Alpha Tracy M.X	Assistant Professor	PhD	9840282111	alpha.sl@velsuniv.ac.in
			English-III	Dr.Nagalakshmi.M	Professor	PhD	9884857889	nagalakshmi.sl@velsuniv.ac.in
			Tamil-III	Dr.Durgadevi.K	Assistant Professor	PhD	8056912520	kdurgadevi.sl@velsuniv.ac.in
			Environmental Studies	Dr.Ashok Kumar.K	Associate Professor	PhD	9841842055	ashok.sis@velsuniv.ac.in
			The Victorian Age	Dr.Suresh.K	Assistant Professor	PhD	9952150311	sureshenglish.sl@velsuniv.ac.in
			The Romantic Age	Dr.P.Santhosh	Assistant Professor	PhD	9944310991	santhosh.sl@velsuniv.ac.in
			The Age of Milton and Neo Classicism	Dr.E.Sugantha Ezhil Mary	Associate Professor	PhD	7598915226	suganthezhilmary.sl@velsuniv.ac.in
			New Literature	Dr.P.Santhosh	Assistant Professor	PhD	9944310991	santhosh.sl@velsuniv.ac.in
			Shakespeare	Dr.E.Sugantha Ezhil Mary	Associate Professor	PhD	7598915226	suganthezhilmary.sl@velsuniv.ac.in
			The Modern Period	Dr.K.N.Umadevi	Assistant Professor	PhD	9940218267	umaprasanna.sl@velsuniv.ac.in
			English-II	Dr.S.Shobana	Assistant Professor	PhD	9176835345	mailmeshona20@gmail.com
			Tamil-II	Dr.Durgadevi.K	Assistant Professor	PhD	8056912520	kdurgadevi.sl@velsuniv.ac.in
			Literary Forms	Dr.Alpha Tracy M.X	Assistant Professor	PhD	9840282111	alpha.sl@velsuniv.ac.in
			History of English Literature-I	Dr.P.Santhosh	Assistant Professor	PhD	9944310991	santhosh.sl@velsuniv.ac.in
			Social History of England-I	Dr.Suresh.K	Assistant Professor	PhD	9952150311	sureshenglish.sl@velsuniv.ac.in
English-I	Dr.Nagalakshmi.M	Professor	PhD	9884857889	nagalakshmi.sl@velsuniv.ac.in			
Tamil-I	Dr.K.Durgadevi	Assistant Professor	PhD	8056912520	kdurgadevi.sl@velsuniv.ac.in			

Course Mentor

Srno	Year	Name of Programme	Name of Course	faculty Details				
				Name of faculty	Designation	Qualification	Phone	Email
1	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	English-III	Ms.Rajalakshmi.M	Assistant Professor	MPhill.	9952965704	rajim.sl@velsuniv.ac.in
2	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Tamil-IV	Dr.C.Markandan	Associate Professor	PhD	9842324206	markandan.sl@velsuniv.ac.in
3	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	The Elizabethan Age	Dr.Prathiba Lakshmi.N	Assistant Professor	PhD	8056123052	prathibalakshmi.sl@velsuniv.ac.in
4	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	History of English Literature-II	Ms.Rajalakshmi.M	Assistant Professor	MPhill.	9952965704	rajim.sl@velsuniv.ac.in
5	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Social History of England-II	Dr.A.Kishore	Assistant Professor	PhD	9600072693	akishore.sl@velsuniv.ac.in
6	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	English-II	Dr.A.Kishore	Assistant Professor	PhD	9600072693	akishore.sl@velsuniv.ac.in
7	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Tamil-III	Dr.C.Markandan	Associate Professor	PhD	9842324206	markandan.sl@velsuniv.ac.in
8	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Environmental Studies	Dr.Udaya Prakash.N.K	Professor	PhD	9444896061	drudaybt.sls@velsuniv.ac.in
9	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	The Victorian Age	Ms.Suria Thilagam.P	Assistant Professor	MPhill.	9941951618	psthilaga.sl@velsuniv.ac.in
10	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	The Romantic Age	Dr.Prathiba Lakshmi.N	Assistant Professor	PhD	8056123052	prathibalakshmi.sl@velsuniv.ac.in
11	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	The Age of Milton and Neo Classicism	Dr.A.Kishore	Assistant Professor	PhD	9600072693	akishore.sl@velsuniv.ac.in
12	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	New Literature	Ms.Rajalakshmi.M	Assistant Professor	MPhill.	9952965704	rajim.sl@velsuniv.ac.in

Srno	Year	Name of Programme	Name of Course	faculty Details				
				Name of faculty	Designation	Qualification	Phone	Email
13	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Shakespeare	Ms.Suria Thilagam.P	Assistant Professor	MPhill.	9941951618	psthilaga.sl@velsuniv.ac.in
14	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	The Modern Period	Mr.R.Ramakrishnan	Assistant Professor	MPhill.	8012347202	ramakrishnan.sl@velsuniv.ac.in
15	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	English-IV	Dr.Prathiba Lakshmi.N	Assistant Professor	PhD	8056123052	prathibalakshmi.sl@velsuniv.ac.in
16	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Tamil-II	Dr.C.Markandan	Associate Professor	PhD	9842324206	markandan.sl@velsuniv.ac.in
17	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Literary Forms	Dr.A.Kishore	Assistant Professor	PhD	9600072693	akishore.sl@velsuniv.ac.in
18	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	History of English Literature-I	Ms.Rajalakshmi.M	Assistant Professor	MPhill.	9952965704	rajim.sl@velsuniv.ac.in
19	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Social History of England-I	Ms.Suria Thilagam.P	Assistant Professor	MPhill.	9941951618	psthilaga.sl@velsuniv.ac.in
20	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	English-I	Ms.Rajalakshmi.M	Assistant Professor	MPhill.	9952965704	rajim.sl@velsuniv.ac.in
21	2023-24	Arts/Humanities/Social Sciences - BACHELOR OF ARTS (HONS) - (ENGLISH)	Tamil-I	Dr.C.Markandan	Associate Professor	PhD	9842324206	markandan.sl@velsuniv.ac.in

Computerization / Digitization Status

Srno	Activities	Yes / No
1	Student registration / Admission	Yes
2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	Yes

Srno	Activities	Yes / No
6	Continuous Evaluation	Yes
7	Online Support	Yes

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date
1	-	-	-

Help Desk

Help Desk Address: Velan Nagar, P.V.Vaithiyalingam Road, Pallavaram, Chennai-600117	Name of Contact Person: Dr.G.Madhumita	Designation: Director ODL University
Phone No: 9840438098	Email: director.odl@vistas.ac.in	Contact hours for Help Desk: 9.00 a.m. to 5.00 p.m

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020
The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:
Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:- NA
Learner Support Centre will not be set up under a franchisee agreement in any case. :- NA
Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :- Yes
Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :- NA
Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :- NA
Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :- NA
Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018. :- Yes
Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes
Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
Upload Affidavit as per the prescribed format :- View
Upload Undertaking as per the prescribed format :-View View

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

- Centre for Internal Quality Assurance (CIQA) in Annexure I
- Conduct of Examination and Minimum Standards for Examination Centres in Annexure II
- Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)
- Human Resource and Infrastructural Requirements in Annexure-IV
- Guidelines on Programme Project Report (PPR) in Annexure-V
- Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI
- Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII
- Learner Support Centres in Annexure-VIII
- Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning Platform as per Annexure-IX
- Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Your application successfully submitted on 30-10-2023 under Eligible category