



Online Learning (OL) Programme

Academic Planner

July 2023 – June 2024

(Proposed)

Authorities of VISTAS

Dr. Ishari K.Ganesh

Chancellor

Dr. A. Jothi Murugan

Pro-Chancellor (P&D), VISTAS

Dr. Arthi K.Ganesh

Pro-Chancellor (Academic), VISTAS

Dr. Preetha Ganesh

Vice President- Vels Group of Institutions

Dr. S. Sriman Narayanan

Vice-Chancellor

Dr. M. Bhaskaran

Pro-Vice Chancellor

Administration

Dr. P. Saravanan

Registrar, VISTAS

Dr. A. Udhayakumar

Controller of Examinations, VISTAS

Mr. B. Kalyankumar

Finance Officer

Dr. M. Chandrasekar

Director, Admissions

Mr.K.Sivakumar

Deputy Registrar

Administration Division (AD)

Mr. V. Jayakumar

Assistant Registrar

Heads of Schools/Centres

Dr. P.R. Ramakrishnan

Dean, School of Management Studies and Commerce, VISTAS

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Director, School of Management Studies and Commerce, VISTAS

Dr. P. Mahalingam

Dean, School of Languages, VISTAS

Dr. A. Subaramanian

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Dr. S. Arun

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Director, Centre for Internal Quality Assurance (CIQA),
CDOE VISTAS

Dr. R. Priya Anand

Director, Centre for Online Education (COE), CDOE, VISTAS

Contact Details

| Divisions | Whom to contact |
|--|---|
| General Enquiry about ODL and OL Programmes | Email ID: helpdesk@velsuniv.ac.in Tel No: 044-22662500 |
| Students Support Services | Email ID: dean.studentaffairs@velsuniv.ac.in Mobile No: 9962506241 |
| Admissions related matters | Email ID: admission.team@velsuniv.ac.in Mobile No: 9962562222 and 9566166777 |
| Examinations & Certificate related matters | Email ID: coe@velsuniv.ac.in Mobile No: 9962506246 |
| Material Production and Distribution related matters | Email ID: vels@vistas.ac.in Mobile No: 9360026086 |
| Grievance Cell | Email ID: vistas.ac.in/student-grievance/ Mobile No: 9840641410 |
| VISTAS Website | www.vistas.ac.in |

Centre for Distance & Online Education (CDOE)
Programme - wise fee structure - ODL& OL -2023-2024

Open and Distance Learning (ODL) Programmes

| Programme | Per Semester | Per Year |
|--|---------------------|-----------------|
| Master of Business Administration(MBA) | Rs.12,500/- | Rs.25,000/- |
| Bachelor of Commerce(B.Com) | Rs.2,500/- | Rs.5,000/- |
| Bachelor of Business Administration(BBA) | Rs.2,500/- | Rs.5,000/- |
| B.A. (Economics) | Rs.2,500/- | Rs.5,000/- |
| B.A. (English) | Rs.2,500/- | Rs.5,000/- |

Online Learning (OL) Programmes

| Programme | Per Semester | Per Year |
|--|---------------------|-----------------|
| Master of Business Administration(MBA) | Rs.37,500/- | Rs.75,000/- |
| Bachelor of Commerce(B.Com) | Rs.15,000/- | Rs.30,000/- |
| Bachelor of Business Administration(BBA) | Rs.15,000/- | Rs.30,000/- |
| B.A. (English) | Rs.7,500/- | Rs.15,000/- |

Exam Fees Details

| S.No. | Fee Particulars | UG | PG |
|--------------|-----------------------------|-----------|-----------|
| 1 | Each Written Paper | Rs.150/- | Rs.500/- |
| 2 | Cost of Application | Rs.100/- | Rs.100/- |
| 3 | Mark Statement | Rs.100/- | Rs.100/- |
| 4 | Provisional Certificate | Rs.500/- | Rs.500/- |
| 5 | Consolidated Mark Statement | Rs.500/- | Rs.500/- |
| 6 | Convocation Certificate | Rs.2000/- | Rs.2000/- |

Abbreviations

| | |
|--------------|-------------------------------------|
| AY | Academic Year |
| B.A | Bachelor of Arts |
| BBA | Bachelor of Business Administration |
| B.Com | Bachelor of Commerce |
| CY | Calendar Year |
| MBA | Master of Business Administration |
| UG | Under-Graduation |
| PG | Post-Graduation |

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| July-2023 | | |
|------------------|------------|------------------------------------|
| Date | Day | Particulars / Events |
| 01 | Saturday | Admission - Issue of Advertisement |
| 02 | Sunday | |
| 03 | Monday | Online Admission Process |
| 04 | Tuesday | |
| 05 | Wednesday | |
| 06 | Thursday | |
| 07 | Friday | |
| 08 | Saturday | |
| 09 | Sunday | |
| 10 | Monday | |
| 11 | Tuesday | |
| 12 | Wednesday | |
| 13 | Thursday | |
| 14 | Friday | |
| 15 | Saturday | |
| 16 | Sunday | |
| 17 | Monday | |
| 18 | Tuesday | |
| 19 | Wednesday | |
| 20 | Thursday | |
| 21 | Friday | |
| 22 | Saturday | |
| 23 | Sunday | |
| 24 | Monday | |
| 25 | Tuesday | |
| 26 | Wednesday | |
| 27 | Thursday | |
| 28 | Friday | |
| 29 | Saturday | Muharram |
| 30 | Sunday | Finalisation of Admission |
| 31 | Monday | |

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| August-2023 | | |
|--------------------|------------|---|
| Date | Day | Particulars / Events |
| 01 | Tuesday | Issue of ID Cards and authentication |
| 02 | Wednesday | |
| 03 | Thursday | |
| 04 | Friday | Induction Meeting |
| 05 | Saturday | |
| 06 | Sunday | |
| 07 | Monday | Commencement of Week 1 activities |
| 08 | Tuesday | |
| 09 | Wednesday | |
| 10 | Thursday | |
| 11 | Friday | |
| 12 | Saturday | |
| 13 | Sunday | |
| 14 | Monday | Commencement of Week 2 activities |
| 15 | Tuesday | Independence Day - Holiday |
| 16 | Wednesday | |
| 17 | Thursday | |
| 18 | Friday | |
| 19 | Saturday | |
| 20 | Sunday | |
| 21 | Monday | Commencement of Week 3 activities |
| 22 | Tuesday | |
| 23 | Wednesday | |
| 24 | Thursday | |
| 25 | Friday | Faculty Training Programme on online pedagogic practice |
| 26 | Saturday | |
| 27 | Sunday | |
| 28 | Monday | Commencement of Week 4 activities |
| 29 | Tuesday | |
| 30 | Wednesday | |
| 31 | Thursday | |

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| September-2023 | | |
|-----------------------|------------|---|
| Date | Day | Particulars / Events |
| 01 | Friday | |
| 02 | Saturday | |
| 03 | Sunday | |
| 04 | Monday | Commencement of Week 5 activities |
| 05 | Tuesday | Dr.Radhakrishnan Birthday – National Teachers Day |
| 06 | Wednesday | Krishna Jayanti |
| 07 | Thursday | |
| 08 | Friday | |
| 09 | Saturday | |
| 10 | Sunday | |
| 11 | Monday | Commencement of Week 6 activities |
| 12 | Tuesday | |
| 13 | Wednesday | |
| 14 | Thursday | |
| 15 | Friday | |
| 16 | Saturday | |
| 17 | Sunday | |
| 18 | Monday | Ganesh Chaturthi |
| 19 | Tuesday | Commencement of Week 7 activities |
| 20 | Wednesday | |
| 21 | Thursday | |
| 22 | Friday | |
| 23 | Saturday | |
| 24 | Sunday | |
| 25 | Monday | Commencement of Week 8 activities |
| 26 | Tuesday | |
| 27 | Wednesday | |
| 28 | Thursday | Miladi Nabi |
| 29 | Friday | |
| 30 | Saturday | |

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| October-2023 | | |
|--------------|-----------|---|
| Date | Day | Particulars / Events |
| 01 | Sunday | Exam Notification for Term End Examinations |
| 02 | Monday | Gandhi Jayanthi - Holiday |
| 03 | Tuesday | Commencement of Week 9 activities |
| 04 | Wednesday | |
| 05 | Thursday | |
| 06 | Friday | |
| 07 | Saturday | Vels Family day - Birthday of our Founder - Chancellor of VISTAS |
| 08 | Sunday | |
| 09 | Monday | Commencement of Week 10 activities |
| 10 | Tuesday | |
| 11 | Wednesday | |
| 12 | Thursday | |
| 13 | Friday | |
| 14 | Saturday | |
| 15 | Sunday | |
| 16 | Monday | Commencement of Week 11 activities |
| 17 | Tuesday | |
| 18 | Wednesday | |
| 19 | Thursday | |
| 20 | Friday | |
| 21 | Saturday | |
| 22 | Sunday | Commencement of Week 12 activities |
| 23 | Monday | Ayutha Pooja |
| 24 | Tuesday | Vijayadasami |
| 25 | Wednesday | |
| 26 | Thursday | |
| 27 | Friday | |
| 28 | Saturday | |
| 29 | Sunday | |
| 30 | Monday | Re-registration Opening for Second Semester |
| 31 | Tuesday | |

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| November-2023 | | |
|----------------------|------------|---|
| Date | Day | Particulars / Events |
| 01 | Wednesday | Last date for applying of Exams |
| 02 | Thursday | |
| 03 | Friday | |
| 04 | Saturday | |
| 05 | Sunday | |
| 06 | Monday | |
| 07 | Tuesday | Issue of Semester Time Table |
| 08 | Wednesday | |
| 09 | Thursday | |
| 10 | Friday | |
| 11 | Saturday | |
| 12 | Sunday | Deepavali |
| 13 | Monday | Commencement of Week 10 activities |
| 14 | Tuesday | |
| 15 | Wednesday | |
| 16 | Thursday | Faculty Training Programme on online pedagogic practice |
| 17 | Friday | |
| 18 | Saturday | |
| 19 | Sunday | |
| 20 | Monday | |
| 21 | Tuesday | Issue of Hall Ticket |
| 22 | Wednesday | |
| 23 | Thursday | |
| 24 | Friday | |
| 25 | Saturday | |
| 26 | Sunday | |
| 27 | Monday | |
| 28 | Tuesday | |
| 29 | Wednesday | |
| 30 | Thursday | |

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| December-2023 | | |
|---------------|-----------|--|
| Date | Day | Particulars / Events |
| 01 | Friday | |
| 02 | Saturday | Commencement of Term End Examinations December 2023 |
| 03 | Sunday | Semester End Examinations December 2023 |
| 04 | Monday | |
| 05 | Tuesday | |
| 06 | Wednesday | |
| 07 | Thursday | |
| 08 | Friday | |
| 09 | Saturday | Semester End Examinations December 2023 |
| 10 | Sunday | Semester End Examinations December 2023 |
| 11 | Monday | |
| 12 | Tuesday | |
| 13 | Wednesday | |
| 14 | Thursday | |
| 15 | Friday | |
| 16 | Saturday | Semester End Examinations December 2023 |
| 17 | Sunday | Semester End Examinations December 2023 |
| 18 | Monday | |
| 19 | Tuesday | |
| 20 | Wednesday | |
| 21 | Thursday | |
| 22 | Friday | |
| 23 | Saturday | Semester End Examinations December 2023 |
| 24 | Sunday | Semester End Examinations December 2023 |
| 25 | Monday | Christmas |
| 26 | Tuesday | Re-registration Closing for Second Semester |
| 27 | Wednesday | |
| 28 | Thursday | |
| 29 | Friday | |
| 30 | Saturday | |
| 31 | Sunday | |

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| January-2024 | | |
|--------------|-----------|---|
| Date | Day | Particulars / Events |
| 01 | Monday | New Year |
| 02 | Tuesday | |
| 03 | Wednesday | |
| 04 | Thursday | |
| 05 | Friday | |
| 06 | Saturday | |
| 07 | Sunday | |
| 08 | Monday | |
| 09 | Tuesday | |
| 10 | Wednesday | |
| 11 | Thursday | |
| 12 | Friday | Declaration of First semester Results |
| 13 | Saturday | |
| 14 | Sunday | |
| 15 | Monday | Pongal |
| 16 | Tuesday | Thiruvalluvar Day |
| 17 | Wednesday | Uzhavar Thirunal |
| 18 | Thursday | Revaluation of Results |
| 19 | Friday | |
| 20 | Saturday | |
| 21 | Sunday | |
| 22 | Monday | |
| 23 | Tuesday | |
| 24 | Wednesday | |
| 25 | Thursday | |
| 26 | Friday | Republic Day |
| 27 | Saturday | |
| 28 | Sunday | |
| 29 | Monday | Finalisation of Re registration and issue of authentication |
| 30 | Tuesday | |
| 31 | Wednesday | |

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| Febraury-2024 | | |
|----------------------|------------|-----------------------------------|
| Date | Day | Particulars / Events |
| 01 | Thursday | |
| 02 | Friday | |
| 03 | Saturday | |
| 04 | Sunday | |
| 05 | Monday | Commencement of Week 1 activities |
| 06 | Tuesday | |
| 07 | Wednesday | |
| 08 | Thursday | |
| 09 | Friday | |
| 10 | Saturday | |
| 11 | Sunday | |
| 12 | Monday | Commencement of Week 2 activities |
| 13 | Tuesday | |
| 14 | Wednesday | |
| 15 | Thursday | |
| 16 | Friday | |
| 17 | Saturday | |
| 18 | Sunday | |
| 19 | Monday | Commencement of Week 3 activities |
| 20 | Tuesday | |
| 21 | Wednesday | |
| 22 | Thursday | |
| 23 | Friday | |
| 24 | Saturday | |
| 25 | Sunday | |
| 26 | Monday | Commencement of Week 4 activities |
| 27 | Tuesday | |
| 28 | Wednesday | |
| 29 | Thursday | |

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| March-2024 | | |
|------------|-----------|-----------------------------------|
| Date | Day | Particulars / Events |
| 01 | Friday | |
| 02 | Saturday | |
| 03 | Sunday | |
| 04 | Monday | Commencement of Week 5 activities |
| 05 | Tuesday | |
| 06 | Wednesday | |
| 07 | Thursday | |
| 08 | Friday | |
| 09 | Saturday | |
| 10 | Sunday | |
| 11 | Monday | Commencement of Week 6 activities |
| 12 | Tuesday | |
| 13 | Wednesday | |
| 14 | Thursday | |
| 15 | Friday | |
| 16 | Saturday | |
| 17 | Sunday | |
| 18 | Monday | Commencement of Week 7 activities |
| 19 | Tuesday | |
| 20 | Wednesday | |
| 21 | Thursday | |
| 22 | Friday | |
| 23 | Saturday | |
| 24 | Sunday | |
| 25 | Monday | Commencement of Week 8 activities |
| 26 | Tuesday | |
| 27 | Wednesday | |
| 28 | Thursday | |
| 29 | Friday | Good Friday |
| 30 | Saturday | |
| 31 | Sunday | |

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| April-2024 | | |
|-------------------|------------|------------------------------------|
| Date | Day | Particulars / Events |
| 01 | Monday | Commencement of Week 9 activities |
| 02 | Tuesday | |
| 03 | Wednesday | |
| 04 | Thursday | |
| 05 | Friday | |
| 06 | Saturday | |
| 07 | Sunday | |
| 08 | Monday | Commencement of Week 10 activities |
| 09 | Tuesday | Telugu New Year |
| 10 | Wednesday | Idul Fitr |
| 11 | Thursday | |
| 12 | Friday | |
| 13 | Saturday | |
| 14 | Sunday | Tamil New Year |
| 15 | Monday | Commencement of Week 11 activities |
| 16 | Tuesday | |
| 17 | Wednesday | |
| 18 | Thursday | |
| 19 | Friday | |
| 20 | Saturday | |
| 21 | Sunday | |
| 22 | Monday | Commencement of Week 12 activities |
| 23 | Tuesday | |
| 24 | Wednesday | |
| 25 | Thursday | |
| 26 | Friday | |
| 27 | Saturday | |
| 28 | Sunday | |
| 29 | Monday | Mahavir Jayanthi |
| 30 | Tuesday | |

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| May-2024 | | |
|----------|-----------|---|
| Date | Day | Particulars / Events |
| 01 | Wednesday | May Day |
| 02 | Thursday | |
| 03 | Friday | |
| 04 | Saturday | |
| 05 | Sunday | |
| 06 | Monday | |
| 07 | Tuesday | |
| 08 | Wednesday | |
| 09 | Thursday | |
| 10 | Friday | |
| 11 | Saturday | |
| 12 | Sunday | |
| 13 | Monday | |
| 14 | Tuesday | |
| 15 | Wednesday | |
| 16 | Thursday | |
| 17 | Friday | |
| 18 | Saturday | |
| 19 | Sunday | |
| 20 | Monday | Last date for applying of End Semester Exams |
| 21 | Tuesday | |
| 22 | Wednesday | |
| 23 | Thursday | |
| 24 | Friday | |
| 25 | Saturday | |
| 26 | Sunday | |
| 27 | Monday | Faculty Training Programme on online pedagogic practice |
| 28 | Tuesday | |
| 29 | Wednesday | |
| 30 | Thursday | |
| 31 | Friday | |

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| June-2024 | | |
|------------------|------------|---|
| Date | Day | Particulars / Events |
| 01 | Saturday | Commencement of Second Semester- End Semester Examination |
| 02 | Sunday | Second Semester- End Semester Examination |
| 03 | Monday | |
| 04 | Tuesday | |
| 05 | Wednesday | |
| 06 | Thursday | |
| 07 | Friday | |
| 08 | Saturday | Second Semester- End Semester Examination |
| 09 | Sunday | Second Semester- End Semester Examination |
| 10 | Monday | |
| 11 | Tuesday | |
| 12 | Wednesday | |
| 13 | Thursday | |
| 14 | Friday | |
| 15 | Saturday | Second Semester- End Semester Examination |
| 16 | Sunday | Second Semester- End Semester Examination |
| 17 | Monday | Pakrid |
| 18 | Tuesday | |
| 19 | Wednesday | |
| 20 | Thursday | |
| 21 | Friday | |
| 22 | Saturday | Second Semester- End Semester Examination |
| 23 | Sunday | Second Semester- End Semester Examination |
| 24 | Monday | |
| 25 | Tuesday | |
| 26 | Wednesday | |
| 27 | Thursday | |
| 28 | Friday | |
| 29 | Saturday | Second Semester- End Semester Examination |
| 30 | Sunday | Second Semester- End Semester Examination |