



Open and Distance Learning (ODL) Programme

Academic Planner

July 2023 – June 2024

(Proposed)

Authorities of VISTAS

Dr. Ishari K.Ganesh

Chancellor

Dr. A. Jothi Murugan

Pro-Chancellor (P&D), VISTAS

Dr. Arthi K.Ganesh

Pro-Chancellor (Academic), VISTAS

Dr. Preetha Ganesh

Vice President- Vels Group of Institutions

Dr. S. Sriman Narayanan

Vice-Chancellor

Dr. M. Bhaskaran

Pro-Vice Chancellor

Administration

Dr. P. Saravanan

Registrar, VISTAS

Dr. A. Udhayakumar

Controller of Examinations, VISTAS

Mr. B. Kalyankumar

Finance Officer

Dr. M. Chandrasekaran

Director, Admissions

Ms.S.G.Chitra

Deputy Registrar

Administration Division (AD)

Mr. V.Kumar

Section Officer

Printing and Distribution Division (MPDD)

Heads of Schools/Centres

Dr. P.R. Ramakrishnan

Dean, School of Management Studies and Commerce, VISTAS

Dr. P.B. Chandra Mohan

Director, School of Management Studies and Commerce, VISTAS

Dr. P. Mahalingam

Dean, School of Languages, VISTAS

Dr. A. Subaramanian

Dean, Students Affairs

Dr. S. Arun

Director, Internal Quality Assurance Cell (IQAC), VISTAS

Dr.P.Thiyagarajan

Director, Centre for Distance and Online Education (CDOE),
VISTAS

Dr. P. Sujatha

Director, Centre for Internal Quality Assurance (CIQA),
CDOE VISTAS

Dr. G. Madhumita

Director, Open and Distance Learning (ODL), CDOE, VISTAS

Contact Details

Divisions	Whom to contact
General Enquiry about ODL and OL Programmes	Email ID: helpdesk@velsuniv.ac.in Tel No: 044-22662500
Students Support Services	Email ID: dean.studentaffairs@velsuniv.ac.in Mobile No: 9962506241
Admissions related matters	Email ID: admission.team@velsuniv.ac.in Mobile No: 9962562222 and 9566166777
Examinations & Certificate related matters	Email ID: coe@velsuniv.ac.in Mobile No: 9962506246
Material Production and Distribution related matters	Email ID: vels@vistas.ac.in Mobile No: 9360026086
Grievance Cell	Email ID: vistas.ac.in/student-grievance/ Mobile No: 9840641410
VISTAS Website	www.vistas.ac.in

Centre for Distance & Online Education (CDOE)
Programme - wise fee structure - ODL& OL -2023-2024

Open and Distance Learning (ODL) Programmes

Programme	Per Semester	Per Year
Master of Business Administration(MBA)	Rs.12,500/-	Rs.25,000/-
Bachelor of Commerce(B.Com)	Rs.2,500/-	Rs.5,000/-
Bachelor of Business Administration(BBA)	Rs.2,500/-	Rs.5,000/-
B.A. (Economics)	Rs.2,500/-	Rs.5,000/-
B.A. (English)	Rs.2,500/-	Rs.5,000/-

Online Learning (OL) Programmes

Programme	Per Semester	Per Year
Master of Business Administration(MBA)	Rs.37,500/-	Rs.75,000/-
Bachelor of Commerce(B.Com)	Rs.15,000/-	Rs.30,000/-
Bachelor of Business Administration(BBA)	Rs.15,000/-	Rs.30,000/-
B.A. (English)	Rs.7,500/-	Rs.15,000/-

Exam Fees Details

S.No.	Fee Particulars	UG	PG
1	Each Written Paper	Rs.150/-	Rs.500/-
2	Cost of Application	Rs.100/-	Rs.100/-
3	Mark Statement	Rs.100/-	Rs.100/-
4	Provisional Certificate	Rs.500/-	Rs.500/-
5	Consolidated Mark Statement	Rs.500/-	Rs.500/-
6	Convocation Certificate	Rs.2000/-	Rs.2000/-

Abbreviations

AY	Academic Year
B.A	Bachelor of Arts
BBA	Bachelor of Business Administration
B.Com	Bachelor of Commerce
CY	Calendar Year
MBA	Master of Business Administration
UG	Under-Graduation
PG	Post-Graduation

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July-2023		
Date	Day	Particulars / Events
01	Saturday	Admission - Issue of Advertisement
02	Sunday	
03	Monday	Online Admission Process
04	Tuesday	
05	Wednesday	
06	Thursday	
07	Friday	
08	Saturday	
09	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	Muharram
30	Sunday	Finalisation of Admission
31	Monday	

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August-2023		
Date	Day	Particulars / Events
01	Tuesday	Issue of ID Cards and Study Materials
02	Wednesday	Induction Meeting
03	Thursday	
04	Friday	
05	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
06	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
07	Monday	
08	Tuesday	
09	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
13	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
14	Monday	Posting of Assignment
15	Tuesday	Independence Day - Holiday
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
20	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
27	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	

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September-2023		
Date	Day	Particulars / Events
01	Friday	
02	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
03	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
04	Monday	
05	Tuesday	Dr.Radhakrishnan Birthday – National Teachers Day
06	Wednesday	Krishna Jayanti
07	Thursday	Assignment Submission
08	Friday	
09	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
10	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
11	Monday	
12	Tuesday	Evaluation of Assignment
13	Wednesday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
14	Thursday	
15	Friday	
16	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
17	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
18	Monday	Ganesh Chaturthi
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
24	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
25	Monday	
26	Tuesday	Assignment and Feedback of the Students
27	Wednesday	
28	Thursday	Miladi Nabi
29	Friday	
30	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes

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October-2023		
Date	Day	Particulars / Events
01	Sunday	
02	Monday	Gandhi Jayanthi - Holiday
03	Tuesday	
04	Wednesday	
05	Thursday	
06	Friday	
07	Saturday	Vels Family day - Birthday of our Founder - Chancellor of VISTAS
08	Sunday	
09	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
15	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	Exam Notification for End Semester Examinations
20	Friday	
21	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
22	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
23	Monday	Ayutha Pooja
24	Tuesday	Vijayadashami
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	

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November-2023		
Date	Day	Particulars / Events
01	Wednesday	
02	Thursday	Last date for submission of Assignment for all UG,PG Programme
03	Friday	
04	Saturday	
05	Sunday	
06	Monday	
07	Tuesday	Issue of First Semester Time Table
08	Wednesday	
09	Thursday	
10	Friday	
11	Saturday	
12	Sunday	Deepavali
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	Issue of Hall Ticket
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	

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December-2023		
Date	Day	Particulars / Events
01	Friday	
02	Saturday	Commencement of First Semester- End Semester Examinations
03	Sunday	First Semester- End Semester Examinations
04	Monday	
05	Tuesday	
06	Wednesday	
07	Thursday	
08	Friday	
09	Saturday	First Semester- End Semester Examinations
10	Sunday	First Semester- End Semester Examinations
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	First Semester- End Semester Examinations
17	Sunday	First Semester- End Semester Examinations
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	First Semester- End Semester Examinations
24	Sunday	First Semester- End Semester Examinations
25	Monday	Christmas
26	Tuesday	Re Registration for the next Semester
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	
31	Sunday	

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January-2024		
Date	Day	Particulars / Events
01	Monday	New Year
02	Tuesday	
03	Wednesday	
04	Thursday	
05	Friday	
06	Saturday	
07	Sunday	
08	Monday	
09	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	
14	Sunday	
15	Monday	Pongal
16	Tuesday	Thiruvalluvar Day
17	Wednesday	Uzhavar Thirunal
18	Thursday	
19	Friday	Declaration of Results
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	Revaluation of Results
26	Friday	Republic Day
27	Saturday	
28	Sunday	
29	Monday	Finalisation Re-Registration and issue of Study Materials
30	Tuesday	
31	Wednesday	

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Febraury-2024		
Date	Day	Particulars / Events
01	Thursday	
02	Friday	
03	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
04	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
05	Monday	
06	Tuesday	
07	Wednesday	
08	Thursday	
09	Friday	
10	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
11	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
18	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
25	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	

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March-2024		
Date	Day	Particulars / Events
01	Friday	
02	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
03	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
04	Monday	
05	Tuesday	
06	Wednesday	
07	Thursday	
08	Friday	
09	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
10	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
17	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
24	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	Good Friday
30	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
31	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes

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April-2024		
Date	Day	Particulars / Events
01	Monday	
02	Tuesday	
03	Wednesday	
04	Thursday	
05	Friday	
06	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
07	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
08	Monday	
09	Tuesday	Telugu New Year
10	Wednesday	Idul Fitr
11	Thursday	
12	Friday	
13	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
14	Sunday	Tamil New Year
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
21	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
28	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
29	Monday	Mahavir Jayathi
30	Tuesday	

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May-2024		
Date	Day	Particulars / Events
01	Wednesday	May Day
02	Thursday	
03	Friday	
04	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
05	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
06	Monday	
07	Tuesday	
08	Wednesday	
09	Thursday	
10	Friday	
11	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
12	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
19	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
26	Sunday	Academic Counselling / Personal Contact Programme(PCP) for UG and PG Programmes
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	

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June-2024		
Date	Day	Particulars / Events
01	Saturday	Commencement of Second Semester- End Semester Examination
02	Sunday	Second Semester- End Semester Examination
03	Monday	
04	Tuesday	
05	Wednesday	
06	Thursday	
07	Friday	
08	Saturday	Second Semester- End Semester Examination
09	Sunday	Second Semester- End Semester Examination
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	Second Semester- End Semester Examination
16	Sunday	Second Semester- End Semester Examination
17	Monday	Bakrid
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	Second Semester- End Semester Examination
23	Sunday	Second Semester- End Semester Examination
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	Second Semester- End Semester Examination
30	Sunday	Second Semester- End Semester Examination