



## Centre for Distance and Online Education (CDOE)

Velan Nagar, P.V. Vaithialingam Road, Pallavaram, Chennai - 600 117.  
Phone: 9962521057 + Email:director.cdoe@vistas.ac.in + VISTAS Website: [www.vistas.ac.in](http://www.vistas.ac.in)

### Application for Issue of Duplicate ID Card

Date:

1	Name of the Student	
2	Contact Number of the Student	
3	Enrolment No.	
4	Name of the Programme	
5	Enclose the Stamp size Photo	
6	Fee Remittance Details	
7	Reason for issue of a Duplicate Identity Card	

Signature of the Student

**Note:-** In case of loss of Identity Card, the student shall apply to The Director, CDOE, VISTAS for the issuance of Duplicate Identity Card in the prescribed form given in link - <https://vistascdoe.in/download-forms/>, with a prescribed fee of Rs.150/- paid vide using Debit Card / Demand Draft drawn in favour of "VISTAS-CDOE" payable at Chennai.

For online payment Account No: **923010045038449**, Account Name: **VISTAS- CDOE**, IFSC Code: **UTIB0000083**, Bank Name: **Axis Bank Ltd**, Branch: **Madipakkam, Chennai**.

In case of non-receipt of Identity Card, students may write to The Director, CDOE, VISTAS for getting Duplicate Identity Card. The Duplicate Identity Card in such cases will be issued free of cost.